

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

JUNE 22, 2020

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date via Zoom with the following members in attendance at roll call: Ms. Nusser-Meany, Ms. Howell, Mrs. Sroka, Mrs. Lensi, Mr. Murray, Mrs. Smith, Mr. Havlusch, and Mr. Panetta. William Thompson, CSA and Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as 1 member of the public. Mrs. Williams was unable to attend.

Mr. Panetta opened the meeting at 6:35 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Express-Times, Star Ledger and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson updated the Board on 8th grade, year-end activities, reopening school, strategic planning, and key initiatives for the 2020-2021 school year.

OPEN PUBLIC COMMENT

Mrs. Fiorentino congratulated all of the 8th grade graduates and their families.

APPROVE MEETING MINUTES

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the minutes as submitted from the May 18, 2020 Regular and Reappointment Session Meeting and Executive Session. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

None

COMMITTEE REPORTS

PERSONNEL

Block Motion – Personnel

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the following agenda items #1 through #4. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mrs. Lensi – yes, Mr. Havlusch – yes, Mrs. Smith – yes, and Mr. Panetta – yes.

1. Approve a Transfer on the Salary Guide

To approve a request from Stewart Quinn to transfer on the salary guide from Step 4, BA to Step 4, BA+15 at the new salary rate of \$57,055.

2. Approve ESY Staff

To accept the recommendation of the CSA to approve the following staff for the ESY program as follows:

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Block Motion – Personnel - continued

Lisa Rosano	Special Ed Teacher	\$54.92/hour - not to exceed 40 hours
Stephanie Quinn	Special Ed Teacher	\$68.87/hour – not to exceed 40 hours

3. Accept a Resignation

To accept a letter of resignation from Richard Fischl, effective July 5, 2020, for the purpose of retirement.

4. Approve an Extra-Curricular Activity Position

To approve the following Extra-Curricular Activity Position:

Anthony Marinelli	Webmaster (Head)	Year 6	\$2,552
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CURRICULUM

Ms. Nusser-Meany noted the Committee met and discussed a virtual extended school year program, technology upgrades, possible virtual World Language programs for the upcoming school year, new Math resources, and expansion of the Preschool program.

Block Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Ms. Howell to approve the following agenda items #1 through #2. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

1. Approve an Inclusive Preschool Program

To approve an inclusive preschool program, at a tuition rate of \$2,750 for the half-day program and \$4,500 for the full-day program, for the 2020-2021 school year.

2. Approve the 2007 Danielson Evaluation Model

To approve the 2007 Danielson Evaluation Model

OPERATIONS

Block Motion – Operations

A motion was made by Mrs. Lensi and seconded by Ms. Howell to approve the following agenda items #1 through #22. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mrs. Lensi – yes, Mr. Havlusch – yes, Mrs. Smith – yes, and Mr. Panetta – yes.

1. Approve May 2020 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of May 2020 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of May 31, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of May 31, 2020.

2. Approve June 2020 Bill List

To approve the payment of the June 2020 bills in the total amount of \$849,585.30 for all funds.

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Block Motion – Operations - continued

3. Approve Budget Transfers

To approve budget transfers for May 2020 in the amount of \$76,612.12.

4. Approve a Tuition Contract with Limitless

To approve a tuition contract with Limitless for one student (ID#8737801050) for ESY 2020 program, for a tuition cost of \$5,645 and the cost of the personal aide \$2,300, for a total program cost of \$7,945.

5. Approval to Pay Carryover 2019-2020 Bills Prior to July Board of Education Meeting

To authorize the Business Administrator to pay carryover bills from fiscal year 2019-2020 that may be received in late June and July 2020 prior to the July 27, 2020 Board of Education meeting, said bills to be submitted for final approval at the July 22, 2020 regular meeting.

6. Approval to Transfer Current Surplus Funds to Tuition Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

7. Approval to Transfer Current Surplus Funds to Capital Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. Approval to Transfer Current Surplus Funds to Maintenance Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

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Block Motion – Operations - continued

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. Approval to Transfer Current Surplus Funds to an Emergency Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into an Emergency Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10. Approve Submission of the IDEA Consolidated Grant Application and Accept the Grant Award

To approve submission of the IDEA consolidated grant application for the 2020-2021 school year and accept the grant award as follows:

IDEA Basic	\$ 95,670	OOD Tuition
IDEA Preschool	\$ 5,212	Preschool Para Salary/Benefits – (.35 FTE)

11. Authorize the Business Administrator to Prorate Aid-In-Lieu Payments for the 2019-2020 School Year

To authorize the Business Administrator to prorate aid-in-lieu payments to a maximum payment of \$667 per eligible student for the 2019-2020 school year, due to the emergency school closure.

12. Approve a Tuition Contract with Allegro School

To approve a tuition contract with Allegro School for one student (ID#6955332929) to attend for the period July 1, 2020 – June 30, 2021 at a total tuition cost of \$111,993.

13. Approve the Bid Threshold for Purchasing

To approve a revised bid threshold of \$44,000, with a Qualified Purchasing Agent, effective July 1, 2020.

14. Approve the Cost of the Shared Service Agreement for Business Administrator Services

To approve the cost of the shared service agreement with White Township Board of Education for Business Administrator services at \$85,673 for the 2020-2021 school year.

15. Approve the 2020-2021 Tuition Contract Agreement with Belvidere School District for Regular High School Services

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Block Motion – Operations - continued

To approve the 2020-2021 tuition contract agreement with Belvidere School District for regular high school services for 121 students at the estimated cost per pupil of \$16,900 for a total tuition charge of \$2,044,900.

16. Approve the 2020-2021 Contract Agreement with Belvidere School District for the Belvidere High School Resource Program

To approve the 2020-2021 contract agreement with Belvidere School District for the Belvidere High School Resource Program for a total charge of \$79,000.

17. Approve a Tuition Contract with Belvidere School District

To approve a tuition contract with Belvidere School District for one student (SID#7600691611) to attend their MD Program at a tuition cost of \$30,000 for the 2020-2021 school year.

18. Approve the Lunch Prices for the 2020-2021 School Year

To approve the lunch prices for the 2020-2021 school year as follows:

Student Lunch	\$3.25
Adult Lunch	\$4.00

19. Approve a Shared Services Agreement for Child Study Team Services

To approve a Shared Services Agreement between the Boards of Education of Belvidere, Hope, White and Harmony Townships for Child Study Team Services for the 2020-2021 year.

20. Approve a Use of Facility Request

To approve a request from Warren County Little League for use of the playing field June 22 – July 31, 2020.

21. Approve a Consolidation of School Nutrition Programs

To approve a Consolidation of School Nutrition Programs with Hope Township School.

22. Approve ESEA grant submission

To approve submission of the FY 2021 ESEA Consolidated Grant as follows:

<u>Title 1-Part A</u>		
100-100 Teacher Salary – A. Walsh	\$41,402	(FTE .48)
200-200 Teacher Benefits	\$16,560	
<u>Title II – Part A</u>		
200-300 Professional Dev Consultants	\$ 8,842	
<u>Title III</u>	\$1,081 (Refused)	<u>0</u>
Total Grant	\$66,804	

GOVERNANCE

Mrs. Lensi noted the Committee met and discussed updates to the website, tuition rates for the Preschool program and revisions to policies governing school entrance age, preschool and co-curriculars.

Block Motion – Governance

A motion was made by Mrs. Sroka and seconded by Mr. Murray to approve the following agenda items #1 through #3. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

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Block Motion – Governance - continued

1. Approve a First Reading of Policy and Regulation #2430 – Co-Curriculars

To approve a first reading of policy and regulation #2430 – Co-Curriculars

2. Approve a First Reading of Policy #5112 – School Entrance Age

To approve a first reading of policy #5112 – School Entrance Age

3. Approve a First Reading of Policy #2471 - Preschool

To approve a first reading of policy #2471 - Preschool

BHS BOARD MEMBER

No update.

OLD BUSINESS

Mr. Thompson noted there will be a meeting with the cluster districts to discuss a Feasibility Study next Monday evening. Mr. Panetta and Ms. Nusser-Meany will represent White in the meeting.

NEW BUSINESS

None

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Lensi and seconded by Mr. Havlusch to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

Mrs. Fiorentino thanked everyone for all they do and wished everyone a good night.

EXECUTIVE SESSION

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to convene to Executive Session at 7:04 p.m. to discuss the CSA evaluation. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Be it resolved by the White Township Board of Education that it shall meet in closed session this evening to discuss the CSA evaluation.

The board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

A motion was made by Mrs. Lensi and seconded by Ms. Howell to adjourn the Executive Session at 7:27 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Mr. Murray to adjourn the meeting at 7:28 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

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Respectfully Submitted,



Dawn Huff
Business Administrator
Board Secretary

CONFIDENTIAL

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Executive Session Minutes

Date: June 22, 2020

Time Convened: 7:04 p.m.

Time Adjourned: 7:27 p.m.

Present: X Mr. Thompson, CSA
 Mrs. Huff, Business Administrator/Board Secretary
 Board Attorney
 X BOE (Absent: Mrs. Williams)

Subject(s) Discussed:

- The Board discussed and reviewed the CSA evaluation with Mr. Thompson.

Recommendations Made:

- None.

Respectfully Submitted,



Dawn Huff
Business Administrator
Board Secretary