

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

AUGUST 23, 2021

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township School Gym, Belvidere, NJ. The meeting was a hybrid meeting which allowed members of the public to participate virtually. The following members of the Board were in attendance at roll call: Mr. Havlusch, Ms. Howell, Mrs. Lensi, Ms. Nusser-Meany, Mrs. Williams and Mr. Panetta. William Thompson, CSA was also in attendance as well as 10 members of the public. Mr. Murray, Mrs. Smith, and Mrs. Sroka were unable to attend.

Mr. Panetta opened the meeting at 6:35 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson provided an overview of the new school year and noted that we are in a better place than we were at this time last year, social distancing will be 3 feet instead of 6 feet. Mr. Thompson further noted that the district's position on promoting the vaccine will be limited to recommending that our school community speak to the School Nurse if they need more information. Mr. Thompson advised that there will be no virtual option for students unless they have tested positive for Covid, or are a close contact of someone testing positive. Mr. Thompson noted that he is currently discussing travel guidelines with the Re-opening Committee.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mrs. Lensi and seconded by Ms. Howell to approve the minutes as submitted from the July 26, 2021 Regular Session Meeting. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

None.

COMMITTEE REPORTS

PERSONNEL

Mr. Panetta noted that the Committee met and discussed agenda items #1-16.

Block Motion – Personnel

A motion was made by Mrs. Lensi and seconded by Mrs. Williams to approve the following agenda items #1 through #16. Motion carried as follows: Mr. Havlusch – yes, Ms. Howell – yes, Mrs. Lensi – yes, Ms. Nusser-Meany – yes, Mr. Panetta – yes and Mrs. Williams – yes.

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Block Motion – Personnel - continued

1. Approve the School Safety Specialist

To approve Gary Hutchison as the School Safety Specialist for the 2021-2022 school year.

2. Approve the School Physician

To approve Dr. John Fritz as the School Physician at the rate of \$2,750 for the 2021-2022 sch yr.

3. Approve a Psychological Evaluation Provider

To approve Dr. Lee Monday to provide individual structured psychological interviews and assessments at a cost of \$250 per assessment for the 2021-2022 school year.

4. Approve the Basic Skills Coordinator Stipend

To accept the recommendation of the CSA to pay a stipend of \$9,697 to Alison Walsh as the Basic Skills Coordinator for the 2021-2022 school year.

5. Approve Paraprofessionals and Cafeteria Aides for the 2021-2022 school year

To accept the recommendation of the CSA to approve the following Paraprofessionals and Cafeteria Aides for the 2021-2022 school year, as recommended by the Superintendent:

		Step		Salary
Clark, Elizabeth	Paraprofessional	Step 5D	not to exceed 5.5 hours/day	\$16.19
Herb, Debra	Cafeteria Aide	Step 16ND	not to exceed 2.5 hours/day	\$16.94
Heroux, Maryann	Paraprofessional	Step 11D	not to exceed 5.5 hours/day	\$18.93
Maertens, Pamela	Cafeteria Aide	off guide	not to exceed 2.5 hours/day	\$21.47
O'Brien, Colleen	Paraprofessional	Step 5D	not to exceed 5.5 hours/day	\$16.19
Williams, Joan	Paraprofessional	Step 16D	not to exceed 5.5 hours/day	\$20.00
Wohlander, Jen	Paraprofessional	Step 3ND	not to exceed 5.5 hours/day	\$13.89

6. Approve a Teacher in Charge

To approve Gary Hutchison as Teacher in Charge at the stipend amount of \$6,000 for the 2021-2022 school year.

7. Approve a Grade 8 Advisor

To approve Tadgh LaBar as a Grade 8 Advisor at the stipend amount of \$1,200 for the 2021-2022 school year.

8. Approve the White Township Substitute List

To approve the White Township Substitute List for the 2021-2022 school year.

9. Approve a Substitute Principal

To approve Ryanne Bigelli as a Substitute Principal.

10. Approve Personnel for Home Instruction

To approve current certified staff to provide home instruction as needed at the direction of the CSA, at the rate of \$35/hour, for the 2021-2022 school year.

11. Approve Staff for the Kindergarten Orientation Program

To accept the recommendation of the CSA to approve staff for the Kindergarten Orientation program, August 25-27, 2021, as follows:

Cathleen Gerkhardt	\$50.82/hour - not to exceed 13 hours
Krista Schaarschmidt	\$50.82/hour - not to exceed 13 hours
Colleen O'Brien	\$16.19/hour - not to exceed 12 hours
Justine Mahon	\$47.26/hour - not to exceed 12 hours

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Block Motion – Personnel - continued

12. Approve Extra-Curricular Activity Positions

To accept the recommendation of the CSA and approve staff for the following Extra-Curricular Activity Positions:

Deirdre Mulligan	G&T Afterschool Activities (Head)	Year 10+	\$3,051
Alison Walsh	Jump Start (Head)	Year 10+	\$3,051
Allyson Evans	Jump Start (Asst)	Year 5	\$2,347
Nancy Wheatley	Jump Start (Asst)	Year 10+	\$2,840

13. Approve a Transfer on the Salary Guide

To approve a request from Anthony Marinelli to transfer on the salary guide from Step 8, MA+15 to Step 8, MA+30 at the new salary rate of \$70,865.

14. Approve a Transfer on the Salary Guide

To approve a request from Michele Laubach to transfer on the salary guide from Step 20, BA to Step 20, BA+15, at the new salary rate of \$73,335.

15. Approve an Elementary Teacher - Revised

To accept the recommendation of the CSA to approve Kimberly Rosano as an Elementary Teacher, BA, Step 2, at the salary rate of \$53,540 for the 2021-2022 school year.

16. Approve a Custodian

To accept the recommendation of the CSA to approve Alexander Zocchi as a Custodian at the salary rate of \$38,500 for the 2021-2022 school year, prorated to a start date of August 19, 2021.

CURRICULUM

Mr. Thompson noted that he provided a Covid update to the Committee and also discussed the formation of a Junior National Honor Society.

Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Mrs. Williams to approve the following agenda item #1. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

1. Adopt the 2021-2022 curriculum, including Scope and Sequence, and textbooks

To adopt the 2021-2022 curriculum, including Scope and Sequence and textbooks, for the 2021-2022 school year.

OPERATIONS

Mr. Havlusch noted the Committee met and discussed Covid, upcoming roofing projects, a new custodial hire, and options for a before and after care school childcare program for the upcoming school year.

Block Motion – Operations

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the following agenda items #1 through #14. Motion carried as follows: Mr. Havlusch – yes, Ms. Howell – yes, Mrs. Lensi – yes, Ms. Nusser-Meany – yes, Mrs. Williams – yes, and Mr. Panetta – yes.

1. Approve June 2021 Board Secretary's Report and Treasurer's Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of June 2021 and further that, in compliance with N.J.A.C.

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Block Motion – Operations - continued

6A:23A-16-10(c)4, the Board of Education certifies that as of June 2021, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of June 30, 2021.

2. Approve July 2021 Board Secretary's Report and Treasurer's Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of July 2021 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of July 2021, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of July 31, 2021.

3. Approve August 2021 Bill List

To approve the payment of the August 2021 bills in the total amount of \$289,825.96 for all funds.

4. Approve Budget Transfers

To approve budget transfers for July 2021 in the amount of \$28,666.58.

5. Approve the Indoor Air Quality Plan

To approve the Indoor Air Quality Plan for the 2021-2022 school year with no changes.

6. Approve the Integrated Pest Management Plan

To approve the Integrated Pest Management Plan for the 2021-2022 school year with no changes.

7. Accept the Grant Award for Rural Education Achievement Program (REAP) Funding

To accept the REAP grant award for the 2021-2022 school year in the amount of \$23,010 and approve use of the funds for technology equipment.

8. Approve a Tuition Contract with Mount Olive Board of Education

To approve a tuition contract for one student SID#4552810184 to attend Mt. Olive Middle School for the 2021 ESY, at a tuition rate of \$3,247.14.

9. Approve a Tuition Contract with Mount Olive Board of Education

To approve a tuition contract for one student SID#4552810184 to attend Mt. Olive Middle School for the 2021-2022 school year, at a tuition rate of \$25,413.

10. Approve Submission of the ARP IDEA Consolidated Grant Application and Accept the Grant Award

To approve submission of the ARP IDEA consolidated grant application for the 2021-2022 school year and accept the grant award as follows:

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Block Motion – Operations - continued

IDEA Basic	\$ 10,957	OOD Tuition
IDEA Preschool	\$ 933	Preschool Para Salary/Benefits – (.12 FTE)

11. Approve a Contract with Warren County Technical School for Instructional and Vocational Programs

To approve a contract with Warren County Technical School for Instructional and Vocational Programs for 24 students at a tuition rate of \$4,600 per student and a transportation rate of \$1,000 per student for a total cost of \$134,400 for the 2021-2022 school year, less prior year adjustments of \$33,504.

12. Approve a Use of Facility Request

To approve a request from the White Township PTO for use of the gymnasium for the Book Fair September 28 – October 1, 2021.

13. Approve a Shared Services Agreement for Child Study Team Services

To approve a Shared Services Agreement between the Boards of Education of Belvidere, Hope, White and Harmony Townships for Child Study Team Services for the 2021-2022 year. The total fee for the CST Services payable to Belvidere from White Township is \$224,685.

14. Approve a Contract for Itinerant Services for Students with Hearing Loss

To approve a contract with Mountain Lakes Board of Education for itinerant services for one student for \$6270 for the 2021-2022 school year.

GOVERNANCE

Motion – Governance

A motion was made by Mrs. Lensi and seconded by Ms. Howell to approve the following agenda item #1. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

1. Approve a Nursing Services Plan

To approve a Nursing Services Plan for the 2021-2022 school year.

BHS BOARD MEMBER

Mrs. Williams noted that Belvidere School District is now using Strauss-Esmay to guide them in Board policy development and updates. Mrs. Williams further noted that the personnel change with Mrs. McKinney seems positive, the district has added aides as needed, the district continues their Covid discussions, and the district has a new athletic trainer due to the perceived conflict of interest with the previous trainer. Mrs. Williams also reported that Belvidere's next Board meeting will be held on August 25th.

OLD BUSINESS

None

NEW BUSINESS

None

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ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Lensi and seconded by Ms. Howell to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

APPROVE SUBMISSION OF STUDENT SAFETY DATA SYSTEM (SSDS) REPORT

A motion was made by Mrs. Lensi and seconded by Ms. Howell to approve submission of the SSDS Report for the reporting period January 1 – June 30, 2021. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

None

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Ms. Howell to adjourn the meeting at 7:02 p.m. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

Respectfully Submitted,



Dawn Huff
Business Administrator
Board Secretary