

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

DECEMBER 20, 2021

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ. The meeting was a hybrid meeting which allowed members of the public to participate in person or virtually. The following members of the Board were in attendance at roll call: Mr. Havlusch, Ms. Howell, Mrs. Sroka, Ms. Nusser-Meany, and Mr. Panetta. Mr. Thompson, CSA and Mrs. Huff, Business Administrator were also in attendance as well as 4 members of the public. Mrs. Lensi, Mr. Murray, Mrs. Williams, and Mrs. Smith were unable to attend.

Mr. Panetta opened the meeting at 6:30 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson recognized our December "Student of the Month" and presented him with a certificate. Mr. Thompson congratulated our Governor's Educator of the Year, Mr. LaBar, and our Educational Service Professional of the Year, Ms. O'Brien. Mr. Thompson provided a COVID-19 update to the group, discussed the virtual Winter Concert, and provided a status update on our Strategic Plan.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Ms. Nusser-Meany and seconded by Mr. Havlusch to approve the minutes as submitted from the November 22, 2021 Regular Session Meeting. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

None

COMMITTEE REPORTS

PERSONNEL

Block Motion – Personnel

A motion was made by Mrs. Sroka and seconded by Ms. Nusser-Meany to approve the following agenda items #1 through #8. Motion carried as follows: Mr. Havlusch – yes, Ms. Howell – yes, Mrs. Sroka -yes, Ms. Nusser-Meany – yes, and Mr. Panetta – yes.

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Block Motion – Personnel - continued

1. Approve the School Physician

To approve Dr. Jeffrey Merkle as the School Physician at the rate of \$2,750 for the 2021-2022 school year.

2. Approve an Intermittent Family Leave

To approve a request from Rebecca Dionne for an unpaid Intermittent Family Leave for twelve weeks during the period January 1 – December 31, 2022.

3. Approve a General Secretary

To accept the recommendation of the CSA to approve Kathy Cavitch as a General Secretary for the 2021-2022 school year at an annual salary (12 months) of \$42,000, prorated to a start date of January 3, 2022.

4. Appoint a Title IX Coordinator

To appoint Stephanie Quinn as the Title IX Coordinator.

5. Appoint a Title IX Decision-Maker

To appoint William Thompson as the Title IX Decision-Maker

6. Approve an Extra-Curricular Activity Position

To accept the recommendation of the CSA to approve staff for the following Extra-Curricular Activity:

Kenna Pearson	Art Show - Head	Year 10+	\$3,051
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7. Approve a Revised Substitute Teacher Daily Rate

To approve a daily rate of \$100/day for substitute teachers for the remainder of the 2021-2022 school year.

8. Approve a Transfer on the Salary Guide

To approve a request from Cassandra Baker to transfer on the salary guide from Step 9, BA+15 to Step 9, BA+30 at the new salary rate of \$64,865.

CURRICULUM

No updates.

OPERATIONS

Block Motion – Operations

A motion was made by Mr. Havlusch and seconded by Ms. Howell to approve the following agenda items #1 through #7. Motion carried as follows: Mr. Havlusch – yes, Ms. Howell – yes, Mrs. Sroka -yes, Ms. Nusser-Meany – yes, and Mr. Panetta – yes.

1. Approve November 2021 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of November 2021 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of November 2021, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C.

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Block Motion – Operations

6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of November 30, 2021.

2. Approve December 2021 Bill List

To approve the payment of the December 2021 bills in the total amount of \$909,141.32 for all funds.

3. Approve Budget Transfers

To approve budget transfers for November 2021 in the amount of \$1,821.36.

4. Approve a Tuition Contract with Belvidere Board of Education

To approve a tuition contract for one student SID#5404077684 to attend Oxford Street School at a tuition rate of \$16,500, for the 2021-2022 school year.

5. Approve Resolution for Participation in Coordinated Transportation with Warren County Special Services School District for 2022-2023

WHEREAS, the White Township School District Board of Education desires to transport students for the purpose of special education, non-public school education, or their own public school students to specific destinations; and

WHEREAS, the Warren County Special Services School District, hereinafter referred to as WCSSSD, offers coordinated transportation services; and

WHEREAS, the WCSSSD will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that, in consideration of pro-rated contract costs plus a 4% administration fee as presented to the White Township School District Board of Education as calculated by the billing formula adopted by the WCSSSD's Board of Education, does approve its participation in said coordinated transportation for 2022-2023 in accordance with the terms and conditions of the contract as offered by WCSSSD for 2022-2023.

6. Approve Disposal of Technology Equipment

To approve the disposal/recycling of the following nonoperational obsolete technology equipment:

6 computers, 6 printers, 3 monitors, and 7 projectors.

7. Approve Submission of the School Security Grant Application and Accept the Grant Award

To approve submission of the School Security Grant application and accept the grant award in the amount of \$20,000 for security upgrades completed to assure compliance with Alyssa's Law.

GOVERNANCE

Block Motion – Governance

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to approve the following agenda items #1 through #4. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

1. Approve a Second Reading of Policy #1648.13 – School Employee Vaccination Requirements

To approve a second reading of policy #1648.13 – School Employee Vaccination Requirements

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Block Motion – Governance - continued

2. Approve a Second Reading of Policy #1648.14 – Safety Plan for Healthcare Settings in School Buildings – COVID-19

To approve a second reading of policy #1648.14 – Safety Plan for Healthcare Settings in School Buildings – COVID-19

3. Approve a Second Reading of Policy #2425 – Emergency Virtual or Remote Instruction Program

To approve a second reading of policy #2425 – Emergency Virtual or Remote Instruction Program

4. Approve a Second Reading of Policy & Regulation #5751 – Sexual Harassment of Students

To approve a second reading of policy & regulation #5751 – Sexual Harassment of Students

BHS BOARD MEMBER

No updates.

OLD BUSINESS

Mr. Thompson acknowledged and thanked Ms. Howell for her service to the Board and our community. Mr. Panetta thanked Mrs. Smith for her time and service during her tenure on the Board of Education.

NEW BUSINESS

- Accept a Resignation

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to accept the resignation of Colleen Williams from the Board of Education effective January 1, 2022. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

Mr. Panetta asked to table the motion to approve a Belvidere representative, for the 2022 year, until January when the new Board is seated.

~~APPOINT A REPRESENTATIVE TO THE BELVIDERE BOARD OF EDUCATION~~

~~A motion was made by _____ and seconded by _____ to appoint _____ to serve on the Belvidere Board of Education as the White Township Board of Education representative for the 2022 year.~~

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Sroka and seconded by Ms. Nusser-Meany to acknowledge receipt of one HIB investigation deemed a HIB incident since last meeting. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

APPROVE THE HIB SELF ASSESSMENT FOR 2020-2021

A motion was made by Mrs. Sroka and seconded by Mr. Havlusch to approve the New Jersey Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act submission for July 1, 2020 – June 30, 2021. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

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OPEN PUBLIC COMMENT

Mrs. Cavitch thanked Mr. Thompson and the Board for recognizing her value to the district and making her position full-time.

Mr. Panetta wished everyone a wonderful holiday.

ADJOURNMENT

A motion was made by Mrs. Sroka and seconded by Ms. Nusser-Meany to adjourn the meeting at 7:01 p.m.

Respectfully Submitted,

Dawn Huff
Business Administrator
Board Secretary