

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

SEPTEMBER 27, 2021

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township School Gym, Belvidere, NJ. The meeting was a hybrid meeting which allowed members of the public to participate virtually. The following members of the Board were in attendance at roll call: Mr. Havlusch, Ms. Howell, Mr. Murray, Mrs. Lensi, Ms. Nusser-Meany, Mrs. Williams and Mr. Panetta. Mr. Thompson, CSA and Mrs. Huff, Business Administrator were also in attendance as well as seven members of the public. Mrs. Sroka and Mrs. Smith were unable to attend.

Mr. Panetta opened the meeting at 6:30 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson noted that September has proven that we're back on track, and it's wonderful to have students and staff in the building five days a week, for full days. Mr. Thompson recognized our September "Student of the Month" and presented her with a certificate. Mr. Thompson thanked Mr. Hoyt for his many years of custodial service to the district. Mr. Thompson introduced and welcomed Mrs. McKinney, Belvidere High School Principal, to the meeting. Mr. Thompson reported on upcoming dates including the Book Fair, Week of Respect, picture day, and Start Strong Assessments.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mrs. Lensi and seconded by Mrs. Williams to approve the minutes as submitted from the August 23, 2021 Regular Session Meeting. Motion carried as follows: Ayes – 7 – Nays – 0, Abstentions – 0.

BHS BOARD MEMBER

Mrs. Williams noted that Belvidere Board of Education was able to negotiate an additional 10 minutes of instructional time, so the student day has been extended by 10 minutes at the end of the day. Mrs. Williams further noted that Belvidere has had a smooth opening to school and the kids are happy to be back in school, there is free lunch for all students this year, and the sports programs have started.

Mrs. Williams left the meeting at 6:50 p.m.

CORRESPONDENCE & ANNOUNCEMENTS

Mrs. Huff reviewed an addendum to the agenda, for this evening, with two additional Personnel motions and two additional Operations motions.

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COMMITTEE REPORTS

PERSONNEL

Block Motion – Personnel

A motion was made by Mr. Murray and seconded by Mrs. Lensi to approve the following agenda items #1 through #10. Motion carried as follows: Mr. Havlusch – yes, Ms. Howell – yes, Mr. Murray – yes, Mrs. Lensi – yes, Ms. Nusser-Meany – yes, and Mr. Panetta - yes.

1. Approve a Paraprofessional - Revised

To accept the recommendation of the CSA to approve the following Paraprofessional for the 2021-2022 school year:

Heroux, Maryann, Paraprofessional Step 12D not to exceed 5.5 hours/day \$19.64/hour

2. Approve Non-tenured Staff Attaining Tenure

To approve the following newly tenured staff as follows:

Justine Mahon Effective October 23, 2021

3. Accept a Resignation

To accept the resignation of Frank Hoyt, for the purpose of retirement, effective October 1, 2021.

4. Approve Before/After-Care Staff

To approve Alexis Smith, Adrean Amador, Stewart Quinn and Anthony Marinelli to supervise the before and after-care program at the rate of \$35/hour.

5. Accept a Resignation

To accept the resignation of Elizabeth Clark effective September 27, 2021.

6. Approve a Transfer on the Salary Guide

To approve a request from Deirdre Mulligan to transfer on the salary guide from Step 20, MA+15 to Step 20, MA+30 at the new salary rate of \$81,335.

7. Approve Additional Paraprofessional Staff

To accept the recommendation of the CSA to approve the following Paraprofessionals for the 2021-2022 school year, pending receipt of criminal history and Chapter 5 paperwork:

Ketchem, Marisa, Paraprofessional Step 2D not to exceed 5.5 hours/day \$15.37/hour

Bunn, Robert, Paraprofessional Step 2D not to exceed 6.5 hours/day \$15.37/hour

8. Approve an Extra-Curricular Activity Position

To accept the recommendation of the CSA to approve the following Extra-Curricular Activity Position: Margaret Sheneman Bell Choir/Chorus (Head) Year 10+ \$3,051

9. Approve a Paraprofessional

To accept the recommendation of the CSA to approve the following Paraprofessional for the 2021-2022 school year:

Morabito, Keri, Paraprofessional Step 1D not to exceed 5.5 hours/day \$15.10/hour

10. Approve a Custodian

To accept the recommendation of the CSA to approve Michael Hosterman as a Custodian at the salary rate of \$41,000 for the 2021-2022 school year, prorated to an anticipated start date of October 11, 2021.

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CURRICULUM

Block Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the following agenda items #1 through #2. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

1. Approve 8th Grade Fundraisers

To approve the following 8th grade fundraisers for the 2021-2022 school year:

- Sub Sale
- Bake Sale
- Gertrude Hawk Candy Sale
- Yankee / Blue Mountain Candle Sale
- Dances
- Krispy Kreme Donut Sale
- Roadside Clean Up
- Box of Candy Sale
- Family Diner Night
- Lawn Signs
- Car Wash
- Children’s Activities During Conferences
- Joe Corbi Pizza
- Food Truck Festival
- Test Drive Rally
- Boon Supply
- Easter Flowers

2. Approve a Grade 1 Field Trip

To approve a field trip for approximately 21 grade 1 students to Mr. & Mrs. Laubach’s Pumpkin Patch, October 8, 2021. The cost for the bus transportation is \$116.

OPERATIONS

Block Motion – Operations

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the following agenda items #1 through #11. Motion carried as follows: Mr. Havlusch – yes, Ms. Howell – yes, Mr. Murray – yes, Mrs. Lensi – yes, Ms. Nusser-Meany – yes, and Mr. Panetta – yes.

1. Approve August 2021 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of August 2021 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of August 2021, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C.

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Block Motion – Operations - continued

6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of August 31, 2021.

2. Approve September 2021 Bill List

To approve the payment of the September 2021 bills in the total amount of \$905,648.36 for all funds.

3. Approve Budget Transfers

To approve budget transfers for August 2021 in the amount of \$2.00.

4. Approve a Budget Calendar

To approve a budget calendar for the 2022-2023 school budget.

5. Approve a Use of Facility Request

To approve a request from the White Township PTO for use of the gymnasium or media center for their monthly meetings, September 13, October 11, November 8, and December 13, 2021, and January 10, February 7, March 14, April 11, and May 9, 2022.

6. Appoint Emergency Service Providers for the 2021-2022 School Year

To appoint the following emergency service providers to repair and maintain specific equipment and systems in the school building for the 2021-2022 school year:

Phone	PlanIT Networks, Inc.
Electrical	Preferred Electrical, Kope Electric or Shade Tree Electric
Roof Repair	J. Wilson Enterprises or Barrett Roofing Inc.
HVAC	Elliot Lewis Corporation
Heating System Controls	ATC or Elliot Lewis Corporation
Plumbing	Hobbie Heat & Power, Inc., All American Plumbing, Iron Mt. Mechanical, Colaluce Well & Pump Service or J&R Drilling
Fire Alarm	Johnson Controls – Simplex
Boiler Repairs	Hobbie Heat & Power, Inc.

7. Approve Staff Travel

To approve the following staff travel:

- Stephanie Quinn to attend a digital seminar, “LGBTQ Youth – Strategies to Support Sexual Orientation & Gender Identity”. The cost of the seminar is \$219.99.
- Lisa Rosano and Stephanie Bolen to attend a comprehensive virtual IMSE Orton-Gillingham training, October 11-15, 2021. The cost of the training is \$2,550.

8. Approve a Use of Facility Request

To approve a request from Girl Scouts – Brownie Troop #90256 for use of a classroom for meetings, October 19, November 16, and December 15, 2021, and January 19, February 16, March 16, April 27, and May 18, 2022.

9. Approve a Use of Facility Request

To approve a request from the Girl Scouts for use of the cafeteria for a meetings the last Monday of the month, beginning on October 25, 2021.

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Block Motion – Operations - continued

10. Approve a Use of Facility Request

To approve a request from White Township Youth Athletic Association for use of the gymnasium October 15, 2021 – March 31, 2022 for basketball practice and games.

11. Approve an Agreement with Saint Clare’s Hospital

To approve an agreement with Saint Clare’s Hospital for home/bedside tutorial services at the rate of \$55/hour.

GOVERNANCE

Block Motion – Governance

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the following agenda items #1 through #16. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

1. Approve a First Reading of Policy #2422 – Comprehensive Health and Physical Education

To approve a first reading of policy #2422 – Comprehensive Health and Physical Education

2. Approve a First Reading of Policy #2467 – Surrogate Parents and Resource Family Parents

To approve a first reading of policy #2467 – Surrogate Parents and Resource Family Parents

3. Approve a First Reading of Policy #5111 – Eligibility of Resident/Nonresident Students

To approve a first reading of policy #5111 – Eligibility of Resident/Nonresident Students

4. Approve a First Reading of Policy #5116 – Education of Homeless Children

To approve a first reading of policy #5116 – Education of Homeless Children

5. Approve a First Reading of Policy & Regulation #7432 – Eye Protection

To approve a first reading of policy & regulation #7432 – Eye Protection

6. Approve a First Reading of Policy #8420 – Emergency and Crisis Situations

To approve a first reading of policy #8420 – Emergency and Crisis Situations

7. Approve a First Reading of Policy #8420.1 – Fire and Fire Drills

To approve a first reading of policy #8420.1 – Fire and Fire Drills

8. Approve a First Reading of Policy #8540 – School Nutrition Programs

To approve a first reading of policy #8540 – School Nutrition Programs

9. Approve a First Reading of Policy #8550 – Meal Charges/Outstanding Food Service Bill

To approve a first reading of policy #8550 – Meal Charges/Outstanding Food Service Bill

10. Approve a First Reading of Policy #8600 – Student Transportation

To approve a first reading of policy #8600 – Student Transportation

11. Approve a First Reading of Policy #6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs

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Block Motion – Governance - continued

To approve a first reading of policy #6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs

12. Approve a First Reading of Policy #6115.02 – Federal Awards/Funds Internal Controls – Mandatory Disclosures

To approve a first reading of policy #6115.02 – Federal Awards/Funds Internal Controls – Mandatory Disclosures

13. Approve a First Reading of Policy #6115.03 – Federal Awards/Funds Internal Controls – Conflict of Interest

To approve a first reading of policy #6115.03 – Federal Awards/Funds Internal Controls – Conflict of Interest

14. Approve a First Reading of Policy #6311 – Contracts for Goods or Services Funded by Federal Grants

To approve a first reading of policy #6311 – Contracts for Goods or Services Funded by Federal Grants

15. Approve a First Reading of Policy #1648.11 – The Road Forward COVID-19 – Health and Safety

To approve a first reading of policy #1648.11 – The Road Forward COVID-19 – Health and Safety

16. Approve Abolishment of the Following Policies

To approve the abolishment of the following policies:

- Policy #5114 – Children Displaced by Domestic Violence
- Policy #1648 – Restart and Recovery Plan
- Policy #1648.02 – Remote Learning Options for Families
- Policy #1648.03 – Restart and Recovery Plan – Full-Time Remote Instruction
- Policy #8810 – Religious Holidays

OLD BUSINESS

None

NEW BUSINESS

None

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mr. Murray and seconded by Mrs. Lensi to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

None

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ADJOURNMENT

A motion was made by Mr. Murray and seconded by Mrs. Lensi to adjourn the meeting at 7:00 p.m. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

Respectfully Submitted,

Dawn Huff
Business Administrator
Board Secretary