

**WHITE TOWNSHIP BOARD OF EDUCATION**  
**REORGANIZATION SESSION MEETING**

**MINUTES**

**MONDAY**

**JANUARY 2, 2023**

**6:30 PM**

The Reorganization Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ. Mr. Italiano opened the meeting at 6:30 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

**RESULTS OF THE ELECTION**

Mr. Italiano noted that Mr. Havlusch, Mrs. Lensi and Mrs. Vesper have been elected for three-year terms. The elected members were sworn in.

**ELECTION OF PRESIDENT**

A motion was made by Mr. Havlusch and seconded by Mr. Murray to open the nominations for President. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

Mr. Havlusch nominated Mr. Panetta and seconded by Mr. Murray.

A motion was made by Mr. Havlusch and seconded by Mr. Murray to close the nominations for President. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

A motion was made by Ms. Nusser-Meany and seconded by Mr. Havlusch to elect Frank Panetta as President of the White Township Board of Education. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions - 0.

Mr. Panetta presided.

**ELECTION OF VICE-PRESIDENT**

A motion was made by Mr. Murray and seconded by Mr. Havlusch to open the nominations for Vice-President. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

Mr. Panetta nominated Ms. Nusser-Meany and seconded by Mr. Murray.

A motion was made by Mr. Murray and seconded by Mr. Havlusch to close the nominations for Vice-President. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

A motion was made by Mr. Havlusch and seconded by Mr. Murray to elect Michelle Nusser-Meany as Vice-President of the White Township Board of Education. Motion carried as follows: Ayes – 7, Nays - 0, Abstentions – 0.

The following members were in attendance at roll call: Mr. Havlusch, Mrs. Pinkerton, Mr. Murray, Ms. Nusser-Meany, Mr. Panetta, Mrs. Vesper and Mrs. Gardella. Mrs. Lensi was unable to attend.

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**APPROVE A MEETING SCHEDULE FOR THE 2023 YEAR**

A motion was made by Mr. Murray and seconded by Mrs. Vesper to approve the 2023 meeting schedule. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

**2023 MEETING SCHEDULE**

January 23, 2023  
February 27, 2023  
March 20, 2023  
April 24, 2023 - Reappointment  
May 22, 2023  
June 26, 2023  
July 24, 2023  
August 21, 2023  
September 25, 2023  
October 23, 2023  
November 27, 2023  
December 18, 2023  
January 3, 2024 – Reorganization

**Meetings will begin at 6:30 P.M. and are held in the White Township Consolidated School Media Center, 565 County Route 519 Belvidere, New Jersey 07823. Action may be taken at all meetings.**

**REVIEW OF BOARD OF EDUCATION CODE OF ETHICS**

Board members were asked to review the New Jersey School Board Member Code of Ethics. Mr. Italiano asked Board members to sign the acknowledgement form indicating that they read and understand the code of ethics.

**CONDUCT PUBLIC INTERVIEWS FOR THE VACANT SEAT ON THE BOARD**

- Conduct public interviews for the open 1- year term seat on the Board of Education
- Mr. George Jonkoski interviewed for the open board seat. The interview was conducted By Board President, Frank Panetta.

**EXECUTIVE SESSION**

- Executive Session of the purpose of discussing the interviews for the open seat on the Board  
A motion was made by Mr. Murray and seconded by Ms. Nusser-Meany to convene to Executive Session at 6:54 p.m.

Be it resolved by the White Township Board of Education that it shall meet in closed session this evening.

The board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

A motion was made by Mr. Murray and seconded by Mr. Havlusch to adjourn the Executive Session at 6:58 p.m.

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**SWEARING IN OF THE APPOINTED BOARD MEMBER**

- Swear in appointed member (George Jonkoski) by the Board Secretary

**REVIEW OF BOARD OF EDUCATION CODE OF ETHICS**

- Review the Board of Education Code of Ethics with the appointed board member, Mr. Jonkowski

**OPERATIONS (Finance, Buildings/Grounds & Transportation) – Chairperson: TBD**

**Motion – Operations**

A motion was made by Mr. Murray and seconded by Mr. Havlusch to approve the following agenda item #1. Motion carried as follows: Ms. Nusser-Meany - yes, Mrs. Gardella – yes, Mr. Havlusch – yes, Mrs. Pinkerton – yes, Mr. Murray – yes, Mr. Jonkoski – yes, Mrs. Vesper – yes, and Mr. Panetta – yes.

1. Award a Contract for a Partial Roof Replacement

**WHEREAS**, the White Township Consolidated School District Board of Education (“Board”) advertised for bids for the Partial Roof Replacement at White Township Consolidated School (“Project”); and

**WHEREAS**, the Public School Contracts Law, N.J.S.A. 18A:18A-1 et. seq. (“Public School Contracts Law”) provides that the Board must award bids to the lowest responsive and responsible bidder for a project, as is defined in the Public School Contracts Law; and

**WHEREAS**, the Board previously held a public bid opening for the award of a contract for the Project; and

**WHEREAS**, the lowest numerical bid was submitted by Arco Construction Inc. (“Arco”) with a total bid amount of two hundred eighty-nine thousand dollars (\$289,000.00), which included a thirty five thousand dollar (\$35,000.00) general allowance to be used for unforeseen conditions; and

**WHEREAS**, the Board has reviewed Arco’s bid submission with the Board’s professionals and has determined Arco to be the lowest responsive and responsible bidder for the Project; and

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provisions of the Public School Contracts Law, the Board hereby awards the contract for the Partial Roof Replacement at White Township Consolidated School Project to Arco in the total amount of two hundred eighty-nine thousand dollars (\$289,000.00), which includes a thirty five thousand dollar (\$35,000.00) general allowance to be used for unforeseen conditions; and

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**OPERATIONS (Finance, Buildings/Grounds & Transportation) –continued**

**BE IT FURTHER RESOLVED**, that the Board President, Business Administrator and their designees are authorized to execute a contract on behalf of the Board with Arco for the Partial Roof Replacement at White Township Consolidated School Project, based on Arco's low bid of two hundred eighty-nine thousand dollars (\$289,000.00).

This resolution will take effect immediately on this 2<sup>nd</sup> day of January, 2023

**PERSONNEL – Chairperson: TBD**

**Block Motion – Personnel**

A motion was made by Mr. Murray and seconded by Mr. Havlusch to approve the following agenda item #1. Motion carried as follows: Ms. Nusser-Meany - yes, Mrs. Gardella – yes, Mr. Havlusch – yes, Mrs. Pinkerton – yes, Mr. Murray – abstain, Mr. Jonkoski – yes, Mrs. Vesper – yes, and Mr. Panetta – yes.

1. Approve a Substitute Custodian

To approve Duane Quigley as a Substitute Custodian for the remainder of the 2022-2023 school year pending receipt of criminal history and Chapter 5 paperwork.

**OLD BUSINESS**

**APPOINT A REPRESENTATIVE TO THE BELVIDERE BOARD OF EDUCATION**

A motion was made by Ms. Nusser-Meany and seconded by Mr. Murray to appoint Mrs. Gardella to serve on the Belvidere Board of Education as the White Township Board of Education representative for the 2023 year. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

**NEW BUSINESS**

Mr. Panetta asked members to email their preferences for Committee assignments to him by the end of the week so he can make the assignments for the 2023 year.

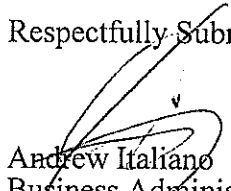
**OPEN PUBLIC COMMENT**

None

**ADJOURNMENT**

A motion was made by Mr. Murray and seconded by Mr. Havlusch to adjourn the meeting at 7:15 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Respectfully Submitted,

  
Andrew Italiano  
Business Administrator/  
Board Secretary