

## WHITE TOWNSHIP BOARD OF EDUCATION

### REGULAR SESSION MEETING

**MONDAY**

**JUNE 25, 2018**

**6:30 PM**

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ with the following members in attendance at roll call: Mr. Boehm, Mr. Panetta, Mrs. Nikolopoulos, Mrs. Williams, Mrs. Lensi, Mrs. Sroka, Ms. Howell and Ms. Lee. Michael Slattery, Superintendent and Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as 11 members of the public. Mr. Rader was unable to attend.

Mr. Boehm opened the meeting at 6:35 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Express-Times, Star Ledger and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

#### **APPROVE MEETING MINUTES**

A motion was made by Mrs. Nikolopoulos and seconded by Ms. Lee to approve the minutes as submitted from the May 21 Reappointment and Regular Session Meeting. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

#### **OPEN PUBLIC COMMENT**

Mr. Fiorentino noted his grandson attends the school and inquired about the procedures when a HIB incident is reported. Mr. Fiorentino noted he felt there were mistakes made in the investigation of the alleged HIB incidents against his grandson. Mrs. Fiorentino noted that she reported HIB incidents over two months ago because she felt she had to protect her son who has gone to this school for years and, since these incidents, doesn't want to go to school anymore. Mrs. Fiorentino noted there's a big problem when a child doesn't want to go to school. Mr. Boehm assured the family that the Board is aware of the situation.

#### **CORRESPONDENCE & ANNOUNCEMENTS**

None.

#### **COMMITTEE REPORTS**

##### **PERSONNEL**

The Committee reviewed and discussed the job descriptions for consideration. Mr. Slattery clarified that the School Safety Specialist is new and required by the State but won't need to be posted as it will be assigned to an Administrator. Mr. Panetta noted that the Superintendent/Principal Secretary job description has been updated to reflect Mrs. Scott's current duties and the Transportation Coordinator/General Secretary position is a part time job that will be posted this week.

##### **Block Motion – Personnel**

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the following agenda items #1 through #11. Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mrs. Williams – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes and Mr. Boehm – yes.

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### Block Motion – Personnel - continued

1. Approve a Paraprofessional

To approve Marie Chiara as a part-time paraprofessional at Step 1D\*, \$13.81/hour\*, not to exceed 4 hours/day, for the 2018-2019 school year.

\*Step and salary remain at the 2017-2018 rate until settlement of the WTEA contract agreement.

2. Approve the Attendance Officer

To approve William Thompson as the Attendance Officer for the 2018-2019 school year.

3. Approve the HIB Coordinator

To approve William Thompson as the HIB Coordinator for the 2018-2019 school year.

4. Approve a Job Description

To approve a job description for School Safety Specialist.

5. Approve a Job Description

To approve a job description for Superintendent/Principal Secretary/Confidential Secretary.

6. Approve a Job Description

To approve a job description for Transportation Coordinator/General Secretary.

7. Approve Summer Custodial Help

To approve William Eppell for summer custodial work at the rate of \$12/per hour, not to exceed 8 hours per day, during the period June 26 – August 3, 2018.

8. Approve Extra-Curricular Activity Positions

To approve staff for the following Extra-Curricular Activity Position:

Amy Stumpe	Girls on the Run (Head)	Year 5	\$2,344*
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Katie Williams	Girls on the Run (Asst)	Year 8	\$2,344*
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\*Stipend amount remains at the 2017-2018 rate until settlement of the WTEA contract agreement.

9. Approve Summer Child Study Team Hours

To approve up to 60 summer Child Study Team hours as needed for the period July 1 – August 30, 2018 for Marlene Saraiva at her 2018-2019 hourly rate of \$60.18.

10. Approve ESY Staff

To approve the following staff for ESY Programs as follows:

Marie Chiara	Paraprofessional	\$13.81/hour*, Step1D-not to exceed 3 hours/day
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Kathleen Peri	Paraprofessional	\$12.07/hour*, Step 1ND– not to exceed 3 hours/day
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\*Step and salary remain at the 2017-2018 rate until settlement of the WTEA contract agreement.

11. Approve ESY 2018 Reading Intervention

To approve Alison Walsh for ESY 2018 Reading Intervention needs not to exceed 6 hours at the rate of \$72.35/hour\*. \*Step and salary remain at the 2017-2018 rate until settlement of the WTEA contract agreement.

## TRANSPORTATION

### Motion – Transportation

A motion was made by Mrs. Nikolopoulos and seconded by Ms. Lee to approve the following agenda item #1.

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### Motion – Transportation - continued

Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mrs. Williams – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes and Mr. Boehm – yes.

#### 1. Approve the 2018-2019 Student Transportation Contract Renewal with Garden State Transport

To approve the 2018-2019 Student Transportation Contract Renewal with Garden State Transport for the 2018-2019 school year for the following routes:

Route #	# of students	Route Cost	Destination
1E	37	\$ 23,500.94	White Township School
2E	51	\$ 23,500.94	White Township School
3E	41	\$ 23,500.94	White Township School
4E	42	\$ 23,500.94	White Township School
7E	43	\$ 27,261.07	White Township School
10E	36	\$ 25,380.99	White Township School
HS1	28	\$ 21,620.87	Belvidere High School
HS3	32	\$ 33,859.80	Belvidere High School
HS7	42	\$ 28,986.12	Belvidere High School
HS9	28	\$ 21,620.86	Belvidere High School
Total cost for all routes:		\$252,733.47	(1.51% renewal rate increase over 2017-2018)

### POLICY

No update.

### FINANCE

Mrs. Huff noted that the Committee met to discuss the status of state aid and the disposition of year-end surplus. Mrs. Huff cautioned the group that it is likely that we won't get our full state aid allocation that was promised to us at budget time and discussed how best to use year-end surplus strategically to ready the district for big losses in State Aid. The group discussed a deposit to the tuition reserve with year-end surplus.

#### Block Motion – Finance

A motion was made by Mrs. Nikolopoulos and seconded by Mrs. Lensi to approve the following agenda items #1 through #14. Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mrs. Williams – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes and Mr. Boehm – yes.

#### 1. Approve May 2018 Board Secretary's Report and Treasurer's Report

To approve the May 2018 Board Secretary's Report and Treasurer's Report in agreement. After review of the School Business Administrator's monthly financial reports and upon consultation with the Business Administrator and Superintendent, this Board of Education does hereby certify that as of May 31, 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

#### 2. Approve June 2018 Bills List

To approve the payment of the June 2018 bills in the total amount of \$1,083,291.34 for all funds.

#### 3. Approve May 2018 Cafeteria Bills

To approve the payment of the May 2018 cafeteria bills in the amount of \$5,263.32.

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### Block Motion – Finance - continued

#### 4. Approve Budget Transfers

To approve budget transfers for May 2018 in the amount of \$33,219.23.

#### 5. Approval to Pay Carryover 2017-2018 Bills Prior to July Board of Education Meeting

To authorize the Business Administrator to pay carryover bills from fiscal year 2017-2018 that may be received in late June and July 2018 prior to the July 25, 2018 Board of Education meeting, said bills to be submitted for final approval at the July 25, 2018 regular meeting.

#### 6. Approval to Transfer Current Surplus Funds to Tuition Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

#### 7. Approve a Tuition Contract with Allegro School

To approve a tuition contract with Allegro School for one student (ID#6955332929) to attend for the period July 1, 2018 – June 30, 2019 at a total tuition cost of \$100,380.

#### 8. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract with Celebrate the Children for one student (ID#8737801050) to attend the program for a tuition cost of \$68,310 and the cost of the personal aide of \$27,000 prorated for the remainder of the 2017-2018 school year.

#### 9. Approve a Contract for Physical Therapy Services

To approve a contract with Allison M. Peck, P.T. for the purpose of providing physical therapy services at the rate of \$85/hour for the period July 1, 2018 – June 30, 2019.

#### 10. Approve Staff Travel

To approve the following staff travel:

- Allyson Evans to Heartsaver CPR/AED training in Hackettstown, NJ on July 14, 2018. The cost of the training is \$95.

#### 11. Approve an Agreement with VOLT Wellness for ABA Services

To approve an agreement with VOLT Wellness for ABA Services for July 1, 2018 – June 30, 2019.

#### 12. Approve a Tuition Contract with Roxbury Township Public Schools

To approve a tuition contract with Roxbury Township Schools for one student (ID#9603736788) to attend their Behavioral Disabilities (DELTA) program at a tuition cost of \$35,998.04 for the 2018-2019 school year.

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#### **Block Motion – Finance - continued**

13. Approve a Tuition Contract with Limitless

To approve a tuition contract with Limitless for one student (ID#8737801050) for ESY 2018 program, for a tuition cost of \$5,535 and the cost of the personal aide \$2,295, for a total program cost of \$7,830.

14. Approve a Tuition Contract with Shepard School

To approve a tuition contract agreement for one student (ID#4389886258) to attend Shepard School for the 2018-2019 school year at a tuition rate of \$65,135.40.

#### **CURRICULUM**

No update.

#### **BUILDINGS & GROUNDS**

Mrs. Nikolopoulos reported on repairs to the air conditioning in the office, the generator load test which determined there is room for additional items, the status of CLAP and summer help.

#### **PUBLIC RELATIONS**

No update.

#### **BHS BOARD MEMBER**

No update.

#### **SHARED SERVICES LIAISON COMMITTEE**

##### **Motion – Shared Services**

A motion was made by Mrs. Nikolopoulos and seconded by Mrs. Sroka to approve the following agenda item #1. Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mrs. Williams – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes and Mr. Boehm – yes.

1. Approve the Cost of the Shared Service Agreement for Business Administrator Services

To approve the cost of the shared service agreement with Hope Township Board of Education for Business Administrator services at \$89,680 for the 2018-2019 school year.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

The group discussed a change to the date for the August board meeting to August 20<sup>th</sup>. Mrs. Huff will assure a quorum and then advertise the change.

#### **APPROVE SUPERINTENDENT'S REPORT**

A motion was made by Mrs. Sroka and seconded by Mrs. Nikolopoulos to approve the Superintendent's Report for the period May 21 – June 22, 2018. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

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#### **ACKNOWLEDGE RECEIPT OF HIB INCIDENTS**

A motion was made by Mrs. Nikolopoulos and seconded by Mrs. Lensi to acknowledge receipt of one HIB investigation deemed a HIB incident for the period May 21 – June 22, 2018. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

#### **OPEN PUBLIC COMMENT**

Mrs. Fiorentino reiterated her concerns that her son doesn't want to come to the school anymore.

Mrs. Parke asked who will be coordinating next year's 8<sup>th</sup> grade activities as she has some questions.

Mrs. Smith asked about VOLT Wellness, a current vendor on the agenda for approval to provide ABA services for the 2018-2019 year.

#### **EXECUTIVE SESSION**

A motion was made by Mrs. Lensi and seconded by Ms. Lee to convene to Executive Session at 7:30 to discuss negotiations.

Be it resolved by the White Township Board of Education that it shall meet in closed session this evening to discuss negotiations.

The board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

A motion was made by Mrs. Nikolopoulos and seconded by Mrs. Williams to adjourn the Executive Session at 8:25 p.m.

#### **ADJOURNMENT**

A motion was made by Mrs. Lensi and seconded by Ms. Howell to adjourn the meeting at 8:26 p.m.

Respectfully Submitted,

Dawn Huff  
Business Administrator  
Board Secretary