

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

SEPTEMBER 25, 2017

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ with the following members in attendance at roll call: Mr. Boehm, Mr. Rader, Mr. Panetta, Mrs. Nikolopoulos (6:37), Mrs. Williams, Mrs. Lensi (6:35), Mrs. Sroka, Mr. Orchard and Ms. Lee. Michael Slattery, Superintendent and Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as 4 members of the public.

Mr. Boehm opened the meeting at 6:32 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Express-Times, Star Ledger and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

APPROVE MEETING MINUTES

A motion was made by Mrs. Lensi and seconded by Mrs. Nikolopoulos to approve the minutes as submitted from the August 28, 2017 Regular Session Meeting and Executive Session. Motion carried as follows: Ayes – 9, Nays – 0, Abstentions – 0.

PARCC PRESENTATION

Mrs. Werkheiser and Mrs. Walsh provided an overview of the results of the PARCC assessments and the NJASK tests the students took in the spring.

OPEN PUBLIC COMMENT

None

CORRESPONDENCE & ANNOUNCEMENTS

Mrs. Huff noted a letter from the New Jersey Association of School Administrators recognizing Mr. Slattery as Warren County Superintendent of the Year for the 2017-2018 school year. Mr. Boehm congratulated Mr. Slattery for this achievement.

COMMITTEE REPORTS

PERSONNEL

Block Motion – Personnel

A motion was made by Mrs. Nikolopoulos and seconded by Mr. Panetta to approve the following agenda items #1 through #7. Motion carried as follows: Ms. Lee – yes, Mr. Orchard – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mrs. Williams – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes, Mr. Rader – yes, Mr. Boehm – yes.

1. Approve an Observation Experience

To approve Tonja Smith, current Warren County Community College student, the opportunity to observe Ashley Kithcart on October 12, 2017.

2. Approve an Extra-Curricular Activity Position

To approve staff for the following Extra-Curricular Activity Position:

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

September 25, 2017

Page 2

Block Motion – Personnel - continued

Margaret Sheneman	Bell Choir/Chorus Advisor (Head)	Year 7	\$2,535
Anthony Marinelli	Webmaster (Head)	Year 2	\$2,156
Rich Fischl	Student Government (Head)	Year 2	\$2,156
Deirdre Mulligan	G&T Afterschool Activities (Head)	Year 7	\$2,535
Alison Walsh	Jump Start (Head)	Year 10+	\$2,724
Rebecca Morrell	Drama Club (Head)	Year 2	\$2,156
Kenna Pearson	Art Show (Head)	Year 9	\$2,535
Nancy Wheatley	Jump Start (Asst)	Year 10	\$2,535
Joan Williams	Jump Start (Asst)	Year 10	\$2,535
Allyson Evans	Jump Start (Asst)	Year 1	\$1,968

3. Approve Non-tenured Staff Attaining Tenure

To approve the following newly tenured teachers as follows:

Cassandra Baker	Effective October 10, 2017
Rebecca Morrell	Effective October 17, 2017

4. Accept a Resignation

To accept the resignation of Ashley Kithcart received September 12, 2017.

5. Approve a Request for a Maternity/Disability Leave of Absence

To approve a request from Katherine Williams for a maternity/disability leave of absence to commence on or about December 4, 2017 followed by an unpaid leave of absence in accordance with the New Jersey Family Leave Act upon completion of her maternity/disability leave and ending approximately April 9, 2017.

6. Approve an Additional Substitute Teacher

To approve Walter Burkat as an additional substitute teacher for the 2017-2018 school year.

7. Approve Observation Hours

To approve Brittany Moyle, current Centenary University student, the opportunity for observation hours as needed.

TRANSPORTATION

Mr. Boehm and Mrs. Nikolopoulos discussed transportation issues they experienced during the first week of school. Mrs. Lensi reminded them to contact Ms. Good in the main office as a first contact to remedy these issues.

POLICY

Block Motion – Policy

A motion was made by Mrs. Sroka and seconded by Mrs. Lensi to approve the following agenda items #1 through #10. Motion carried as follows: Ayes – 9, Nays – 0, Abstentions – 0.

1. Approve the Nursing Services Plan

To approve the Nursing Services Plan for the 2017-2018 school year.

2. Approve a First Reading of Policy #2700 – Services to Nonpublic School Students

To approve a first reading of policy #2700 – Services to Nonpublic School Students

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

September 25, 2017

Page 3

Block Motion – Policy - continued

3. Approve a First Reading of Policy & Regulation #7100 – Long Range Facilities Planning

To approve a first reading of policy & regulation #7100 – Long Range Facilities Planning

4. Approve a First Reading of Policy & Regulation #7101 – Educational Adequacy of Capital Projects

To approve a first reading of policy & regulation #7101 – Educational Adequacy of Capital Projects

5. Approve a First Reading of Policy & Regulation #7102 – Site Selection and Acquisition

To approve a first reading of policy & regulation #7102 – Site Selection and Acquisition

6. Approve a First Reading of Policy #7130 – School Closing

To approve a first reading of policy #7130 – School Closing

7. Approve a First Reading of Policy & Regulation #7300 – Disposition of Property

To approve a first reading of policy & regulation #7300 – Disposition of Property

8. Approve a First Reading of Regulation #7300.2 – Disposition of Land

To approve a first reading of regulation #7300.2 – Disposition of Land

9. Approve a First Reading of Regulation #7300.3 – Disposition of Personal Property

To approve a first reading of regulation #7300.3 – Disposition of Personal Property

10. Approve a First Reading of Regulation #7300.4 – Disposition of Federal Property

To approve a first reading of regulation #7300.4 – Disposition of Federal Property

FINANCE

Block Motion – Finance

A motion was made by Mrs. Nikolopoulos and seconded by Mr. Panetta to approve the following agenda items #1 through #5. Motion carried as follows: Ms. Lee – yes, Mr. Orchard – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mrs. Williams – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes, Mr. Rader – yes and Mr. Boehm – yes.

1. Approve August 2017 Board Secretary’s Report and Treasurer’s Report

To approve the August 2017 Board Secretary’s Report and Treasurer’s Report in agreement. After review of the School Business Administrator’s monthly financial reports and upon consultation with the Business Administrator and Superintendent, this Board of Education does hereby certify that as of August 31, 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Approve September 2017 Bills List

To approve the payment of the September 2017 bills in the total amount of \$953,715.10 for all funds.

WHITE TOWNSHIP BOARD OF EDUCATION
Regular Session Minutes
September 25, 2017
Page 4

Block Motion – Finance - continued

3. Approve Budget Transfers

To approve budget transfers for August 2017 in the amount of \$4,141.64.

4. Approve ESEA grant submission

To approve submission of the Fiscal year 2018 ESEA Consolidated Grant as follows:

Title 1-Part A

100-100 Teacher Salary – A. Walsh	\$37,860	(FTE .44)
200-200 Teacher Benefits	\$10,601	
200-300 Prof Dev Consultants	\$12,500	

Title II – Part A

100-100 Teacher Salary – A. Evans	\$ 9,487	(FTE .14)
200-200 Teacher Benefits	\$ 2,656	
Total Grant	\$73,104	

5. Approve Staff Travel

To approve the following staff travel:

- Margaret Sheneman to attend Artie Almeida Columbus Day Workshop in Mountain Lakes, NJ on October 9, 2017. The cost of the workshop is \$85 and mileage reimbursement not to exceed \$35.
- Michelle Rivera, Rebecca Dionne and Courtney Pignataro to attend CPI – Nonviolent Crisis Intervention Training at Warren Hills Regional School District, Washington, NJ on October 12, 2017 from 12:00 – 3:00 p.m. The cost per attendee is \$20 and mileage reimbursement not to exceed \$25.
- Dorothy Buel, Cassandra Baker and Marlene Saraiva to attend CPI – Nonviolent Crisis Intervention Training at Warren Hills Regional School District, Washington, NJ on October 12, 2017 from 8:00 – 11:00 a.m. The cost per attendee is \$20 and mileage reimbursement not to exceed \$25.
- Kathy Cavitch to attend CPI – Nonviolent Crisis Intervention Training at Warren Hills Regional School District, Washington, NJ on October 10, 2017 from 8:00 a.m. – 2:30 p.m.. The cost of the training is \$30 and mileage reimbursement not to exceed \$10.

CURRICULUM

Mrs. Sroka noted that the Committee met with teachers and Administration to review the changes made over the summer to the curriculum. The group also reviewed the co-curricular events and the push to add more technology devices in classrooms.

Block Motion – Curriculum

A motion was made by Mrs. Nikolopoulos and seconded by Ms. Lee to approve the following agenda items #1 through #4. Motion carried as follows: Ayes – 9, Nays – 0, Abstentions – 0.

1. Approve a Field Trip Request

To approve a request for approximately 24 grade 6 students to Medieval Times, Lyndhurst, NJ on May 24, 2018. The cost per student is \$33.50.

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

September 25, 2017

Page 5

Block Motion – Curriculum - continued

2. Approve a Field Trip Request

To approve a request for approximately 13 PK students to Mackey's Orchard, Belvidere, NJ on October 11, 2017. The cost per student is \$9.

3. Approve a Field Trip Request

To approve a request for approximately 26 grade 1 students to Laubach Pumpkin Patch, Phillipsburg, NJ on October 13, 2017. There is no cost per student for this trip.

4. Approve After School GEM Activities

To approve the following After School GEM Activities for the 2017-2018 school year. There is no cost per student and parents provide transportation.

Mindnastics	Grade 4	Evangelical Church, Blairstown, NJ	October 25, 2017
Battle of the Minds	Grades 7&8	Warren Hills Middle School	November 2, 2017
Marvelous Math	Grade 2	Harmony Township Firehouse	December 7, 2017
LEGOS on the Loose	Grade 3	Hatchery Hill School	January 25, 2018
Math-a-magicians	Grade 3	Harmony Township Firehouse	February 26, 2018
Battle of the Books	Grades 7&8	Warren Hills Middle School	April 11, 2018
Battle of the Books	Grades 5&6	Great Meadows Middle School	April 12, 2018
Invention Expo	Grade 4	Hatchery Hill School	April 26, 2018
Battle of the Books	Grades 3&4	Oxford Street School	May 16, 2018

BUILDINGS & GROUNDS

Mrs. Nikolopoulos noted updates including repairs to the Belgian block, the need for replacement of the floor scrubber and needed repairs to the heat tape on the roof.

Block Motion – Buildings and Grounds

A motion was made by Mrs. Lensi and seconded by Ms. Lee to approve the following agenda items #1 through #3 and the additional motion #4. Motion carried as follows: Ayes – 9, Nays – 0, Abstentions – 0.

1. Approve a Snow Removal Contractor for the 2017-2018 School Year

To approve Shoemaker & Lynch, Inc. for snow removal for the 2017-2018 school year at the following rates:

Salting	\$120.00 per hour
Salt per ton	\$135.00
Plowing	\$120.00 per hour

2. Approve a Use of Facility Request

To approve a use of facility request from White Township PTO for use of the library for monthly meetings October 2017 – May 2018.

3. Approve a Use of Facility Request

To approve a use of facility request for use of the cafeteria for the 8th grade fundraising dance on October 20 or 27, 2017 dependent on the DJ availability.

4. Approve a Use of Facility Request

To approve a use of facility request from the White Township Youth Athletic Association for use of the gymnasium for basketball practice and games October 23, 2017 thru March 31, 2018 from 3:30 – 9:00 p.m.

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

September 25, 2017

Page 6

PUBLIC RELATIONS

Ms. Lee reported on dates set for future committee meetings, community concerns about the timing of open house and the ability for board members to provide snacks for the teachers, continuation of monthly treats for staff, announcement of Cathleen Gerhardt as October's White Spotlight and PTO's generous donation of digital cameras.

BHS BOARD MEMBER

Mr. Rader reported on Belvidere High School's smooth opening to school, including a donation of graphics which gave the facility a great look and the Board's effort to go paperless.

SHARED SERVICES LIAISON COMMITTEE

The group hopes to meet with Hope's Shared Services Committee in October.

GOALS & OBJECTIVES

No update.

OLD BUSINESS

No update.

NEW BUSINESS

No update.

APPROVE SUPERINTENDENT'S REPORT

A motion was made by Mrs. Nikolopoulos and seconded by Mrs. Lensi to approve the Superintendent's Report for the period August 28 – September 22, 2017. Motion carried as follows: Ayes – 9, Nays – 0, Abstentions 0.

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Nikolopoulos and seconded by Mrs. Lensi to acknowledge receipt of no HIB reports for the period August 28 – September 22, 2017. Motion carried as follows: Ayes – 9, Nays – 0, Abstentions 0.

APPROVE HIB SELF-ASSESSMENT REPORT

A motion was made by Mrs. Nikolopoulos and seconded by Mrs. Lensi to approve the NJ Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act for the 2016-2017 school year. Motion carried as follows: Ayes – 9, Nays – 0, Abstentions 0.

OPEN PUBLIC COMMENT

Mrs. Gonda thanked everyone on the Board for all they do. Mrs. Gonda asked if there will be any additional co-curriculars such as karate or archery offered this year. Ms. Lee noted that we may have additional offerings once the new gym teacher has an opportunity to settle in.

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Mrs. Nikolopoulos to adjourn the meeting at 7:41 p.m. Motion carried as follows: Ayes – 9, Nays – 0, Abstentions – 0.

WHITE TOWNSHIP BOARD OF EDUCATION
Regular Session Minutes
September 25, 2017
Page 7

Respectfully Submitted,

Dawn Huff
Business Administrator
Board Secretary