

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION AGENDA

October 22, 2018 6:30 p.m.

"To afford each student the opportunity to benefit from high quality education in a caring, safe and positive environment with a competent and dedicated staff working as partners with parents and community."

OPENING

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. In accordance with this provision of the act, the White Township Board of Education has sent notice of this meeting to the Star Gazette and The Express Times stating date, time and place and posted same in the White Township School and Municipal Building.

SALUTE TO THE FLAG

ROLL CALL

Mr. Boehm	Mr. Panetta
Ms. Howell	Mr. Rader
Ms. Lee	Mrs. Sroka
Mrs. Lensi	Mrs. Williams
Mrs. Nikolopoulos	

APPROVE MEETING MINUTES

A motion was made by _____ and seconded by _____ to approve the minutes as submitted from the September 24, 2018 Regular Session Meeting.

CSA REPORT – Mr. Thompson

APPROVE HIB SELF-ASSESSMENT REPORT

A motion was made by _____ and seconded by _____ to approve the NJ Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act for the 2017-2018 school year.

OPEN PUBLIC COMMENT

As per Board policy 0167, public comments are welcome on educational issues. All audience participants must state their name and address before speaking and please respect the 5 minute speaking rule so that the business of the Board may proceed in a timely manner.

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COMMITTEE REPORTS

PERSONNEL – Chairperson: Mr. Panetta

- Committee Updates since last meeting

Block Motion – Personnel

A motion was made by _____ and seconded by _____ to approve the following agenda items #1 through #2.

1. Approve a Transfer on the Salary Guide

To approve a request from Anthony Marinelli to transfer on the salary guide from Step 4*, BA to Step 4*, BA+15 at the new salary rate of \$53,890.*

*Step and salary remains at the 2017-2018 rate until settlement of the WTEA contract agreement.

2. Approve Paraprofessionals

To approve the following paraprofessionals for the remainder of the 2018-2019 school year, as recommended by the CSA:

Tracy Sheldon	Paraprofessional	Step 10	not to exceed 5.25 hrs/day	\$16.17**
*Marisa Ketchem	Paraprofessional	Step 1	not to exceed 3 hrs/day	\$13.81**

*Pending Criminal History and Chapter 5 check.

**Salary remains at the 2017-2018 rate until settlement of the WTEA contract agreement.

TRANSPORTATION – Chairperson: Mrs. Williams

- Committee Updates since last meeting

POLICY – Chairperson: Ms. Lee

- Committee Updates since last meeting

FINANCE – Chairperson: Mr. Rader

- Committee Updates since last meeting

Block Motion – Finance

A motion was made by _____ and seconded by _____ to approve the following agenda items #1 through #5.

1. Approve September 2018 Board Secretary’s Report and Treasurer’s Report

To approve the September 2018 Board Secretary’s Report and Treasurer’s Report in agreement. After review of the School Business Administrator’s monthly financial reports and upon consultation with the Business Administrator and CSA, this Board of Education does hereby certify that as of September 30, 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

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Block Motion – Finance - continued

2. Approve October 2018 Bill List

To approve the payment of the October 2018 bills in the total amount of \$835,924.95 for all funds.

3. Approve September 2018 Cafeteria Bills

To approve the payment of the September 2018 Cafeteria bills in the amount of \$6,457.75.

4. Approve Budget Transfers

To approve budget transfers for September 2018 in the amount of \$9,981.87.

5. Approve Staff Travel

To approve the following staff travel:

- Marlene Saraiva to attend a Special Education Directors Toolkit sponsored by NJPSA in Monroe, NJ on November 2, 2018. The cost of the workshop is \$149 and mileage reimbursement not to exceed \$40.

CURRICULUM – Chairperson: Mrs. Sroka

- Committee Updates since last meeting

Block Motion – Curriculum

A motion was made by _____ and seconded by _____ to approve the following agenda items #1 through #3.

1. Approve Additional 8th Grade Fundraisers

To approve the following 8th grade fundraisers:

- Shake a Can at the QuickChek
- Lawn Signs

2. Approve a Grade 4-8 Music Field Trip

To approve a field trip for approximately 30 grade 4-8 students to Warren Haven, Oxford, NJ on December 19, 2018. The cost per student is \$9.

3. Approve After School GEM Activities

To approve the following additional GEM Activities for the 2018-2019 school year.:

WCCSE – Legos on the Loose	Hatchery Hill Elementary, Hackettstown, NJ	January 31, 2019
WCCSE – Battle of the Books	Great Meadows Middle, Great Meadows, NJ	April 11, 2019
WCCSE – Invention Expo	Hatchery Hill Elementary, Hackettstown, NJ	May 2, 2019
WCCSE – Battle of the Books 3-4	Oxford Street, Belvidere, NJ	May 21, 2019

There is no cost per student and parents provide transportation.

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BUILDINGS & GROUNDS – Chairperson: Mrs. Nikolopoulos

- Committee Updates since last meeting

Block Motion – Buildings & Grounds

A motion was made by _____ and seconded by _____ to approve the following agenda items #1 through #4.

1. Approve the Comprehensive Maintenance Plan and M1 Form

To approve submission of the 2018-2019 Comprehensive Maintenance Plan and the accompanying M-1 Form.

2. Approve an update to the District Five-Year Long Range Facility Plan

To approve an update to the district five-year LRFP (Long Range Facility Plan) to include the following 2018-2023 anticipated capital improvements/projects:

18-19 LRFP Amend	Repaint Roof-top units	\$ 5,000
18-19 LRFP Amend	Paint CSA and BA offices and conference rooms	\$ 5,000
18-19 LRFP Amend	Replace carpet in Room 180 (Hutchison) w/ VC tile	\$ 12,000
18-19 LRFP Amend	Paint 5 classrooms	\$ 5,000
18-19 LRFP Amend	Security Upgrades	\$ 20,000
19-20 LRFP Amend	Remove flooring in Speech and Art - Replace w/VC tile	\$ 7,500
19-20 LRFP Amend	Refinish hallway floor & install VC tile- 1931 building	\$ 30,000
19-20 LRFP Amend	Replace floor tile 1956, 1973, 1999 hallways	\$ 40,000
19-20 LRFP Amend	Replace carpeting in 1931 section (7 classrooms)	\$ 17,500
19-20 LRFP Amend	Resurface Parking Area on Route 519 side	\$ 25,000
19-20 LRFP Amend	Remove Carpet in Library – replace w/VC tile	\$ 5,000
19-20 LRFP Amend	Replace Heating DDC controls	\$ 20,000
19-20 LRFP Amend	Paint 1931 hallway & staircases	\$ 5,000
19-20 LRFP Amend	Paint 5 classrooms	\$ 7,500
19-20 LRFP Amend	Upgrade to LED lights (hallways)	\$ 10,000
19-20 LRFP Amend	Replace Tractor	\$ 25,000
19-20 LRFP Amend	Security Upgrades	\$ 20,000
19-20 LRFP Amend	Replace well pump	\$ 5,000
20-21 LRFP Amend	Remove Asbestos tile in 4 classrooms (1973 wing)	\$ 75,000
20-21 LRFP Amend	Remove Asbestos pipe covering	\$ 25,000
20-21 LRFP Amend	Replace Water Fountains (8)	\$ 15,000
20-21 LRFP Amend	Repair, Seal and Line Parking Lots	\$ 20,000
20-21 LRFP Amend	Upgrade 1931 Boys & Girls Bathrooms	\$ 50,000
20-21 LRFP Amend	Paint 5 classrooms	\$ 7,500
20-21 LRFP Amend	Security Upgrades	\$ 20,000
20-21 LRFP Amend	Replace roof 1999 addition (gym & stage section)	\$200,000
21-22 LRFP Amend	Remodel 1956 student bathrooms	\$ 50,000
21-22 LRFP Amend	Install drop ceiling in Cafeteria; ceiling heat & duct work	\$ 25,000
21-22 LRFP Amend	Paint 5 classrooms	\$ 7,500
21-22 LRFP Amend	Security Upgrades	\$ 20,000
21-22 LRFP Amend	Replace 1999 addition roof (less gym & stage section)	\$450,000

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Motion – Buildings & Grounds - continued

22-23	LRFP Amend Upgrade 1973 Boys' & Girls' Bathrooms	\$ 50,000
22-23	LRFP Amend Paint Main Offices & Nurses Suite	\$ 10,000
22-23	LRFP Amend Add Playground Equipment	\$ 15,000
22-23	LRFP Amend Paint 5 classrooms	\$ 7,500
22-23	LRFP Amend Security Upgrades	\$ 20,000
TOTAL:		\$ 1,332,000

3. Approve the Maximum Capital Reserve Account Amount

To approve the maximum Capital Reserve amount of \$1,332,000 based on an October 22, 2018 analysis of the District's five-year Long Range Facility Plan as amended. White Township Board of Education has identified 36 projects in the amended five-year Long Range Facility Plan that have an estimated local cost of \$1,332,000. The maximum Capital Reserve amount of \$1,332,000 is equal to the current estimated local share of the projects. The White Township BOE Capital Reserve account balance is \$464,785 as of October 22, 2018.

4. Approve a Use of Facility

To approve a use of facility request from the White Township PTO for use of the cafeteria for a Halloween Dance on October 26, 2018.

PUBLIC RELATIONS – Chairperson: Ms. Lee

- Committee Updates since last meeting

BHS BOARD MEMBER – Representative: Mr. Rader

- Updates since last meeting

SHARED SERVICES LIAISON COMMITTEE – Chairperson: Mr. Boehm

- Committee Updates since last meeting

OLD BUSINESS

NEW BUSINESS

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ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by _____ and seconded by _____ to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting.

OPEN PUBLIC COMMENT

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ADJOURNMENT

A motion was made by _____ and seconded by _____ to adjourn the meeting at ____ P.M.