

WHITE TOWNSHIP BOARD OF EDUCATION
REGULAR SESSION AGENDA

April 29, 2019 6:30 p.m.

"To afford each student the opportunity to benefit from high quality education in a caring, safe and positive environment with a competent and dedicated staff working as partners with parents and community."

OPENING

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. In accordance with this provision of the act, the White Township Board of Education has sent notice of this meeting to the Star Gazette and The Express Times stating date, time and place and posted same in the White Township School and Municipal Building.

SALUTE TO THE FLAG

ROLL CALL

Ms. Howell	Mr. Panetta
Ms. Lee	Mrs. Smith
Mrs. Lensi	Mrs. Sroka
Mrs. Nikolopoulos	Mrs. Williams
Ms. Nusser-Meany	

CSA REPORT – Mr. Thompson

PUBLIC BUDGET HEARING – Mr. Thompson & Mrs. Huff

APPROVE THE 2019-2020 SCHOOL YEAR BUDGET

A motion was made by _____ and seconded by _____ to approve the budget for the 2019-2020 school year. This budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. This budget proposes the use of \$111,395 of banked cap to support the 2019-2020 general fund budget due to the loss of \$139,150 in state aid funding for the 2019-2020 school year.

Expenditures

General Current Expense	\$ 9,251,216
Capital Outlay	\$ 135,105
Charter School	\$ 123,266
Special Revenue Fund	\$ 100,000
TOTAL EXPENDITURES	\$ 9,609,587

Revenue

General Fund	
Budgeted Fund Balance	\$ 368,461
Withdrawal from Tuition Res	\$ 150,000
Withdrawal from Capital Res	\$ 125,000
Withdrawal from Maint. Res	\$ 50,000
Local Tax Levy	\$ 7,265,322
Misc. Revenue	\$ 35,000
State Aid	\$ 1,515,804
Special Revenue Fund	
State Aid	\$ 0
Federal Aid	\$ 100,000
TOTAL REVENUE	\$ 9,609,587

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2019-2020 Budget motion - continued

As per N.J.A.C. 6A:23 A-7.3(a), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2019-2020 tentative budget includes a maximum travel appropriation of \$4,000. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

APPROVE MEETING MINUTES

A motion was made by _____ and seconded by _____ to approve the minutes as submitted from the March 18, 2019 Regular Session Meeting and Executive Session.

OPEN PUBLIC COMMENT

As per Board policy 0167, public comments are welcome on educational issues. All audience participants must state their name and address before speaking and please respect the 5 minute speaking rule so that the business of the Board may proceed in a timely manner.

COMMITTEE REPORTS

PERSONNEL – Chairperson: Mr. Panetta

- Committee Updates since last meeting

Block Motion – Personnel

A motion was made by _____ and seconded by _____ to approve the following agenda items #1 through #3.

1. Renewal of Tenured Staff

To approve letters of intent to hire the following Instructional Tenured Staff Members for the 2019-2020 School Year as recommended by the CSA:

Staff Member	Degree	Step **	FTE	Salary **
Baker, Cassandra	BA+15	6	1.00	\$55,985
Barofski, Melissa	MA	32	1.00	\$85,800
Bellfy, Sherry	BA+15	21	1.00	\$71,585
Biggs, Debbie	MA+30	25	1.00	\$84,895
Bolen, Stephanie	MA	10	1.00	\$65,115
DeCesare, Anthony	BA+15	18	1.00	\$68,070
Dionne, Rebecca	MA	6	1.00	\$59,985
Evans, Allyson	MA	14	1.00	\$68,575
Fischl, Richard	MA+30	22	1.00	\$79,585
Fraunfelter, Eric	MA+30	24	1.00	\$83,120
Garvey, Crystal	MA	15	1.00	\$68,575
Gerkhardt, Cathleen	BA	10	1.00	\$59,115

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Block Motion – Personnel - continued

Grater, Kelly	MA+30	29	1.00	\$88,460
Hawk, Erik	MA+30	18	1.00	\$76,070
Hutchison, Gary	MA+30	23	1.00	\$81,350
Kline, Melinda	MA	5	.40	\$23,994
LaBar, Tadgh	MA+15	17	1.00	\$72,320
Laubach, Michele	BA	17	1.00	\$64,320
Marsh, Susan	MA+30	36	1.00	\$89,800
Mulligan, Deirdre	MA+15	17	1.00	\$72,320
Pearson, Kenna	BA	14	1.00	\$62,575
Puskas, Erika	MA+30	9	1.00	\$67,400
Quinn, Stephanie	MA+30	25	1.00	\$84,895
Rosano, Lisa	MA	13	1.00	\$66,840
Schaarschmidt, Krista	BA	10	1.00	\$59,115
Sheneman, Margaret	BA+30	11	1.00	\$63,115
Sissick, Bernadette	BA+15	7	1.00	\$57,690
Skirbst, Henry	MA+15	25	1.00	\$82,895
Stumpe, Amy	MA+15	11	1.00	\$67,115
Walsh, Alison	MA	32	1.00	\$85,800
Werkheiser, Dawn	MA+30	23	1.00	\$81,350
Wheatley, Nancy	MA+30	14	1.00	\$72,575
Williams, Katherine	BA	10	1.00	\$59,115

**** Step and Salary remain at the 2018-2019 rate until settlement of the WTEA contract agreement.**

2. Renewal of Non-Tenured Teaching Staff for the 2019-2020 school year

To renew the following non-tenured teaching staff for the 2019-2020 school year, as recommended by the CSA:

Staff Member	Degree	Step **	FTE	Salary **
Mahon, Justine	BA+30	2	1.00	\$55,790
Marinelli, Anthony	BA+15	5	1.00	\$55,985
Quinn, Stewart	BA	2	1.00	\$51,790

**** Step and Salary remain at the 2018-2019 rate until settlement of the WTEA contract agreement.**

3. Approve a Reduction in Force

WHEREAS, N.J.S.A. 18A:28-9 provides that a board of education may “reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause;”

WHEREAS, for reasons of economy and as a result of District restructuring, the Board finds it advisable to eliminate a Social Worker position, a Speech Teacher position, a LDTC position and a CST Supervisor/Psychologist for the 2019-2020 school year through a reduction in force;

IT IS HEREBY RESOLVED by the White Township Board of Education as follows:

1. The following positions will be eliminated effective July 1, 2019 as a result of a reduction in force:
 1 Social Worker, 1 Speech Teacher, 1 LDTC and 1 CST Supervisor/Psychologist
2. That the affected employees will promptly receive appropriate notification of their employment status; and

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Block Motion – Personnel - continued

3. That the CSA is authorized to provide the necessary notification to the affected employees.

TRANSPORTATION – Chairperson: Ms. Howell

- Committee Updates since last meeting

POLICY – Chairperson: Ms. Lee

- Committee Updates since last meeting

FINANCE – Chairperson: Mrs. Sroka

- Committee Updates since last meeting

Block Motion – Finance

A motion was made by _____ and seconded by _____ to approve the following agenda items #1 through #8.

1. Approve March 2019 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of March 2019 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of March 2019, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of March 31, 2019.

2. Approve April 2019 Bill List

To approve the payment of the April 2019 bills in the total amount of \$988,488.32 for all funds.

3. Approve March 2019 Cafeteria Bills

To approve the payment of the March 2019 Cafeteria bills in the amount of \$5404.81.

4. Approve Budget Transfers

To approve budget transfers for March 2019 in the amount of \$39,764.55.

5. Approve a Tuition Contract Agreement

To approve a tuition contract agreement with Great Meadows Regional Board of Education for the 2018-2019 school year for one student (SID#4552810184) to attend at a yearly cost of tuition, \$16,375, and the cost of the personal aide and extraordinary fees, all prorated to a start date of January 22, 2019.

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Block Motion – Finance - continued

6. Approve a Tuition Contract with Limitless

To approve a tuition contract with Limitless for one student (ID#8737801050) for ESY 2019 program, for a tuition cost of \$5,535 and the cost of the personal aide \$2,295, for a total program cost of \$7,830.

7. Approve a Lease Agreement with Pitney Bowes

To approve a 60 month lease agreement with Pitney Bowes for a SendPro C400 for a monthly cost of \$120.02.

8. Approve Board Member/Staff Travel

To approve the following Board Member/Staff travel:

- Michelle Nusser-Meany to attend the New Jersey School Boards 2019 workshop in Atlantic City, NJ, October 21-24, 2019. The cost for the mileage reimbursement not to exceed \$70.
- Margaret Sheneman to attend “Conversational Solfege Levels 1&2 Course” in Bellmawr, NJ, August 12-15, 2019. The cost of the course is \$300 and the mileage reimbursement not to exceed \$165.
- Courtney Pignataro to attend a workshop “Mental Health Issues in the Classroom” in Hackettstown, NJ, May 20, 2019. The cost of the workshop is \$90.

CURRICULUM – Chairperson: Mrs. Sroka

- Committee Updates since last meeting

Block Motion – Curriculum

A motion was made by _____ and seconded by _____ to approve the following agenda items #1 through #8.

1. Approve Summer ESY Program

To approve the 2019 ESY program dates as follows:

July 22 – August 15, 2019 (Monday – Thursday) 8:30 – 11:30 a.m.

2. Approve the 2019-2020 School Calendar

To approve the 2019-2020 school calendar.

3. Approve a Field Trip

To approve a field trip for approximately 38 grade 8 students to Oakwood Lanes, Washington, NJ on June 14, 2019. The cost per student is \$8 and the cost of the transportation is \$125.

4. Approve a Field Trip

To approve a field trip for approximately 20 STEM Club students to Unity Charter School, Morristown, NJ on May 20, 2019, if the team qualifies for the Junior Solar Sprint Finals. The cost of the bus transportation is \$330.

5. Approve a Field Trip

To approve a field trip for approximately 28 grade 7 students to the Oscar W. Unangst Memorial Fields, Belvidere, NJ on May 24, 2019. The cost of the bus transportation is \$110.

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Block Motion – Curriculum - continued

6. Approve a Field Trip

To approve a field trip for approximately 10 grade 6/7 GEM students to Evangelical Free Church, Blairstown, NJ on May 20, 2019. The cost of the bus transportation to be determined.

7. Approve a Field Trip

To approve a field trip for approximately 38 grade 8 students to Belvidere High School for a high school visitation on April 30, 2019. The cost of the bus transportation is \$50.

8. Approve a Revised 2018-2019 School Calendar

To approve revisions to the 2018-2019 school calendar as follows:

- Early dismissal for students – June 13 & 14

BUILDINGS & GROUNDS – Chairperson: Mrs. Nikolopoulos

- Committee Updates since last meeting

Block Motion – Buildings & Grounds

A motion was made by _____ and seconded by _____ to approve the following agenda items #1 through #3.

1. Approve a Use of Facility Request

To approve a request from Belvidere High School Wrestling Mat Club for use of the parking lot for a car wash on June 1, 2019

2. Approve a Use of Facility Request

To approve a request from the White Township PTO for use of the cafeteria for a flower sale May 9, 2019.

3. Approve a Use of Facility Request

To approve a request from the White Township PTO for use of the parking lot for the Farmer's Market, Sundays, June 2 – September 29, 2019.

PUBLIC RELATIONS – Chairperson: Mrs. Lensi

- Committee Updates since last meeting

BHS BOARD MEMBER – Representative: Mrs. Williams

- Updates since last meeting

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SHARED SERVICES COMMITTEE – Chairperson: Ms. Lee

- Committee Updates since last meeting

OLD BUSINESS

NEW BUSINESS

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by _____ and seconded by _____ to acknowledge receipt of one HIB investigation deemed a HIB incident since last meeting.

OPEN PUBLIC COMMENT

As per Board policy 0167, public comments are welcome on educational issues. All audience participants must state their name and address before speaking and please respect the 5 minute speaking rule so that the business of the Board may proceed in a timely manner.

ADJOURNMENT

A motion was made by _____ and seconded by _____ to adjourn the meeting at _____ P.M.