

**WHITE TOWNSHIP BOARD OF EDUCATION  
REGULAR SESSION AGENDA**

**August 19, 2019 6:30 p.m.**

*“To afford each student the opportunity to benefit from high quality education in a caring, safe and positive environment with a competent and dedicated staff working as partners with parents and community.”*

**OPENING**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. In accordance with this provision of the act, the White Township Board of Education has sent notice of this meeting to the Star Gazette and The Express Times stating date, time and place and posted same in the White Township School and Municipal Building.

**SALUTE TO THE FLAG**

**SWEARING IN OF NEWLY APPOINTED MEMBER**

Newly appointed member to be sworn in by Board Secretary

**ROLL CALL**

Mr. Havlusch

Mr. Panetta

Ms. Howell

Mrs. Smith

Mrs. Lensi

Mrs. Sroka

Mrs. Nikolopoulos

Mrs. Williams

Ms. Nusser-Meany

**CSA REPORT – Mr. Thompson**

**OPEN PUBLIC COMMENT**

As per Board policy 0167, public comments are welcome on educational issues. All audience participants must state their name and address before speaking and please respect the 5 minute speaking rule so that the business of the Board may proceed in a timely manner.

**APPROVE MEETING MINUTES**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the minutes as submitted from the July 22, 2019 Regular Session Meeting.

**CORRESPONDENCE & ANNOUNCEMENTS**

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**COMMITTEE REPORTS**

**PERSONNEL – Chairperson: Mr. Panetta**

- Committee Updates since last meeting

**Block Motion – Personnel**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following agenda items #1 through #10.

1. Approve the School Safety Specialist

To approve Gary Hutchison as the School Safety Specialist for the 2019-2020 school year.

2. Approve the School Physician

To approve Dr. John Fritz as the School Physician for the 2019-2020 school year.

3. Approve the Basic Skills Coordinator Stipend

To accept the recommendation of the CSA to pay a stipend of \$8,900\* to Alison Walsh as the Basic Skills Coordinator for the 2019-2020 school year.

**\*Salary remains at the 2018-2019 rate until settlement of the WTEA contract agreement.**

4. Approve Paraprofessionals and Cafeteria Aides for the 2019-2020 school year

To accept the recommendation of the CSA to approve the following Paraprofessionals and Cafeteria Aides for the 2019-2020 school year, as recommended by the Superintendent:

		Step**		Salary**
Herb, Debra	Cafeteria Aide	Step 13ND	not to exceed 2.5 hours/day	\$14.99
Heroux, Maryann	Paraprofessional	Step 10D	not to exceed 4 hours/day	\$16.76
Maertens, Pamela	Cafeteria Aide	off guide	not to exceed 2.5 hours/day	\$19.71
O'Brien, Colleen	Paraprofessional	Step 1D	not to exceed 4 hours/day	\$13.86
Williams, Joan	Paraprofessional	Step 13D	not to exceed 4 hours/day	\$17.37
Wohlander, Jen	Paraprofessional	Step 1ND	not to exceed 4 hours/day	\$12.19

\*\*Step and Salary to remain at the 2018-2019 rate until settlement of the WTEA contract agreement.

5. Approve Extra-Curricular Activity Positions

To accept the recommendation of the CSA and approve staff for the following Extra-Curricular Activity Positions:

Margaret Sheneman	Bell Choir/Chorus Advisor (Head)	Year 9	\$2,606*
Deirdre Mulligan	G&T Afterschool Activities (Head)	Year 9	\$2,606*
Alison Walsh	Jump Start (Head)	Year 10+	\$2,800*
Nancy Wheatley	Jump Start (Asst)	Year 10+	\$2,606*
Joan Williams	Jump Start (Asst)	Year 10+	\$2,606*
Allyson Evans	Jump Start (Asst)	Year 3	\$2,023*
Kenna Pearson	Art Show (Head)	Year 10+	\$2,800*
Amy Stumpe	Drama Club (Head – shared)	Year 2	\$1,108*
Katie Williams	Drama Club (Head – shared)	Year 2	\$1,108*
Stewart Quinn	Archery (Head)	Year 3	\$2,216*

\*Salary remains at the 2018-2019 rate until settlement of the WTEA contract agreement.

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**Block Motion – Personnel**

6. Approve Personnel for Home Instruction

To approve current certified staff to provide home instruction as needed at the direction of the CSA, at the rate of \$35/hour, for the 2019-2020 school year.

7. Approve the White Township Substitute List

To approve the White Township Substitute List for the 2019-2020 school year.

8. Approve an Elementary Teacher

To accept the recommendation of the CSA to approve Alexis Smith as an Elementary Teacher, BA, Step 1 at the salary rate of \$51,290\* for the 2019-2020 school year.

\*Salary remains at the 2018-2019 rate until settlement of the WTEA contract agreement.

9. Approve a Leave Replacement

To accept the recommendation of the CSA to approve Kelsey Barofski as an Elementary Teacher Leave Replacement, BA, Step 2 at the salary rate of \$51,790 for the 2019-2020 school year.

\*Salary remains at the 2018-2019 rate until settlement of the WTEA contract agreement.

10. Approve a Leave Replacement

To accept the recommendation of the CSA to approve Christina Richardson as an Elementary Teach Leave Replacement, at a per diem rate of \$286.45, based on MA Step 1, from approximately August 28 – November 25, 2019.

**TRANSPORTATION – Chairperson: Ms. Howell**

- Committee Updates since last meeting

**POLICY – Chairperson: Ms. Lee**

- Committee Updates since last meeting

**Block Motion – Policy**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following agenda items #1 through #2.

1. Approve a Second Reading of Regulation #5200 - Attendance

To approve a second reading of regulation #5200 – Attendance

2. Approve the Nursing Services Plan

To approve the Nursing Services Plan for the 2019-2020 school year.

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### FINANCE – Chairperson: Mrs. Sroka

- Committee Updates since last meeting

### Block Motion – Finance

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following agenda items #1 through #9.

#### 1. Approve June 2019 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of June 2019 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of June 2019, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of June 30, 2019.

#### 2. Approve July 2019 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of July 2019 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of July 2019, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of July 31, 2019.

#### 3. Approve August 2019 Bill List

To approve the payment of the August 2019 bills in the total amount of \$314,571.39 for all funds.

#### 4. Approve Budget Transfers

To approve budget transfers for July 2019 in the amount of \$10,713.38.

#### 5. Approve Board Member/Staff Travel

To approve the following Board Member/Staff Travel:

- Michelle Nusser-Meany to attend the New Jersey School Boards Association “Workshop 2019”, October 21-24, 2019. The cost of the workshop registration is \$375 and mileage reimbursement not to exceed \$100.
- Renee Smith to attend the New Jersey School Boards Association “Workshop 2019”, October 21-24, 2019. The cost of the workshop registration is \$375, lodging approximately \$550, and mileage reimbursement not to exceed \$100, for a total cost of approximately \$1,025.

#### 6. Accept the Grant Award for Rural Education Achievement Program (REAP) Funding

To accept the REAP grant award for the 2019-2020 school year in the amount of \$17,120 and approve use of the funds for technology.

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#### **Block Motion – Finance - continued**

7. Approve a Tuition Contract Agreement

To approve a tuition contract with Oxford Township Board of Education for one student #5404077684 to attend the 2019 ESY program for a tuition amount of \$1,638 and \$2,438 for extraordinary services.

8. Approve a Tuition Contract Agreement

To approve a tuition contract with Oxford Township Board of Education for one student #5404077684 to attend the 2019-2020 school year for tuition of \$20,723, and \$24,381 for extraordinary services.

9. Approve a Contract with Warren County Technical School for Regular and Special Education Instructional and Vocational Programs

To approve a contract with Warren County Technical School for Regular and Special Education Instructional and Vocational Programs for 26 regular education students at \$4,100 per student and for 7 special education students at \$4,600 per student for a total tuition cost of \$138,800, and the transportation rate of \$750 per student for a total cost of \$163,550 for the 2019-2020 school year, less prior year adjustments of \$10,915.

#### **CURRICULUM – Chairperson: Mrs. Sroka**

- Committee Updates since last meeting

#### **Motion – Curriculum**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following agenda item #1.

1. Adopt the present curriculum, including Scope and Sequence, and textbooks

To adopt the present curriculum, including Scope and Sequence and textbooks, as previously adopted, for the 2019-2020 school year.

#### **BUILDINGS & GROUNDS – Chairperson: Mrs. Nikolopoulos**

- Committee Updates since last meeting

#### **Block Motion – Buildings & Grounds**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following agenda items #1 through #5.

1. Approve a Use of Facility Request

To approve a request from the White Township PTO for use of the stage for the Book Fair September 30 – October 4, 2019.

2. Approve a Use of Facility Request

To approve a request from the White Township PTO to use the library for their meetings September 9, October 14, November 11 and December 9, 2019, and January 13, February 10, March 9, April 6 and May 11, 2020.

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**Block Motion – Buildings & Grounds - continued**

3. Approve the Indoor Air Quality Plan

To approve the Indoor Air Quality Plan for the 2019-2020 school year with no changes.

4. Approve the Integrated Pest Management Plan

To approve the Integrated Pest Management Plan for the 2019-2020 school year with no changes.

5. Approve a Use of Facility Request

To approve a request from The Work Family Connection for use of the cafeteria for their before and after care program for the 2019-2020 school year.

**PUBLIC RELATIONS – Chairperson: Mrs. Lensi**

- Committee Updates since last meeting

**BHS BOARD MEMBER – Representative: Mrs. Williams**

- Updates since last meeting

**SHARED SERVICES COMMITTEE – Chairperson: Ms. Lee**

- Committee Updates since last meeting

**OLD BUSINESS**

- **APPROVE A CONTRACT AGREEMENT WITH THE WHITE TOWNSHIP EDUCATION ASSOCIATION**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve a contract agreement with the White Township Education Association for the period July 1, 2019 to June 30, 2022, contingent on White Township Education Association and Board Attorney review and approval.

- Town Square Concept

**NEW BUSINESS**

**ACKNOWLEDGE RECEIPT OF HIB INCIDENTS**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting.

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**OPEN PUBLIC COMMENT**

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**ADJOURNMENT**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_ P.M.