

**WHITE TOWNSHIP BOARD OF EDUCATION
565 COUNTY ROAD 519
BELVIDERE, NEW JERSEY 07823
908-475-4773**



**REGULAR MEETING MINUTES
April 29, 2024**

For the Regular Meeting of the White Township Board of Education
Monday, April 29, 2024, at 6:30 p.m. in the White Township Consolidated School Media Center.

"White Township Consolidated School is committed to inspire, engage and educate our students by providing innovative, personalized opportunities for growth and learning. With a foundation based on academic excellence and a focus on social emotional learning, our students will achieve their full potential and become productive, responsible, resilient members of the community and contributing members of society."

I. CALL TO ORDER

President Panetta called the meeting to order at 6:32 p.m.

II. STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. In accordance with this provision of the act, the White Township Board of Education has sent notice of this meeting to the New Jersey Herald and the Express Times stating date, time, and place and posted the same in the White Township School and Municipal Building.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mrs. Robyn Gardella	<i>Present</i>	Mrs. Catherine Lensi	<i>Absent</i>	Mr. Frank Panetta	<i>Present</i>
Mr. Tim Havlusch	<i>Present</i>	Mr. Kevin Murray	<i>Present</i>	Mrs. Natalie Pinkerton	<i>Absent</i>
Mr. George Jonkoski	<i>Present</i>	Ms. Michelle Nusser-Meany	<i>Present</i>	Mrs. Elizabeth Vesper	<i>Present</i>

Also present, Mr. William Thompson and Mrs. Lori Tirone.

V. CSA REPORT

Mr. Thompson:

- Presented the March Student of the Month - Mackenzie Donegan
- Presented the April Student of the Month - Christopher O'Connor
- Discussed Budget Presentation

- Discussed Feasibility Study
- Discussed Strategic Meetings in October of 2024
- Announced retirement of Henry Skirbst, Science Teacher
- Announced May 23rd Art Show

VI. PUBLIC BUDGET HEARING OF THE 2024-2025 BUDGET

A. MOTION to open the public hearing on the 2024/2025 budget by Mr. Murray, seconded by Ms. Nusser-Meany.

On a voice vote, all present were in favor. The motion passed.

B. PRESENTATION by Mr. Thompson and Mrs. Tirone.

C. PUBLIC COMMENTS

President Panetta opened the public hearing for public comment. No one from the public made any comments.

D. MOTION to close the public hearing on the 2024/2025 budget by Mr. Murray, seconded by Ms. Nusser-Meany.

On a voice vote, all present were in favor. The motion passed.

VII. APPROVAL OF THE 2024-2025 BUDGET

MOTION by Ms. Nusser-Meany, seconded by Mr. Murray to approve the Budget for the 2024-2025 school year A through F.

A. Approval of the Budget

WHEREAS, the White Township Board of Education approved the tentative 2024/2025 budget at its March 15, 2024 board meeting; and

WHEREAS, the White Township Board of Education forwarded the tentative 2024/2025 budget on March 20, 2024 to the Executive County Superintendent of Schools for their review and approval; and

WHEREAS, the tentative 2024/2025 budget was constructed not utilizing the full amount of banked cap leaving a balance in the amount of \$161,292 which will not be used in the 2024/2025 budget and will be eligible in the next budget year (2025/2026) as banked cap; and

WHEREAS, the 2024-2025 budget was approved for advertising by the Executive County Superintendent on April 11, 2024 and published in the NJ Herald on April 16, 2024; and

WHEREAS, a public hearing to present and accept comments from the public on the 2024/2025 budget was held prior to the passing of this resolution;

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Chief School Administrator, that the White Township Board of Education adopts the budget for the 2024/2025 school year using the 2024/2025 state aid figures; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools hereby certifies that the 2024/2025 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

BE IT FURTHER RESOLVED, the White Township Board of Education affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2024/2025 school year shall be submitted at \$9,913,515 for the General Fund which the General Fund local tax levy shall be submitted at \$8,275,877; and

BE IT FURTHER RESOLVED, the following diagram provides a breakdown of the 2024/2025 budget:

REVENUE		APPROPRIATIONS	
<i>Fund 10: Operating Budget</i>		<i>Fund 10: Operation Budget</i>	
Local Tax Levy	\$ 8,275,877	Current Expense	\$ 9,508,410
W/D Capital Reserve	400,000	Capital Outlay*	405,105
W/D Tuition Reserve	202,000		
State Aid	574,022		
Fund Balance	405,516		
Tuition and Miscellaneous	56,100		
 <i>Fund 20: Special Funds</i>		 <i>Fund 20: Special Funds</i>	
Grant Entitlements (Est)	\$ 120,000	ESEA/IDEA Grants	\$ 120,000
TOTAL REVENUE:	\$10,033,515	TOTAL APPROPRIATIONS:	\$10,033,515

(*Capital Outlay includes the State Assessment for Debt Service on SDA Grant Funding and Lease Purchase Loan Principal.)

B. Approval Maximum Travel

WHEREAS, the State of New Jersey has enacted P.L. 2007, An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

WHEREAS, A-5 became effective on March 15, 2007 and requires prior approval of all travel and conference costs with registration costs in excess of \$200.00 before they are incurred, and

WHEREAS, such travel expenditures shall include, but not limited to, all costs for transportation, meals lodging and registration and conference fees to and for the travel event, and

WHEREAS, the Board of Education must establish an annual maximum per employee for regular business travel and that annual maximum, and

WHEREAS, the Board of Education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs for the 2024-2025 at a Maximum Travel Budget of \$50,000.00

NOW THEREFORE BE IT RESOLVED, that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2024-2025 school year at \$8,000.00. The School Business Administrator shall track and record these costs ensuring the maximum amount is not exceeded.

C. Approval of Use of Bank Cap

WHEREAS, the White Township Board of Education qualified for health benefit adjustments, enrollment adjustments, or utilized less than 2% of allowable tax levy in prior budget cycles; and

WHEREAS, the White Township Board of Education currently has an accumulated balance of \$257,612.00 in banked cap from the 2023-2024 school year; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$96,320.00, and in accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used in the 2024-2025 school year for safety and security reasons among other eligible state-allowable purposes. The Board of Education will complete this by June 30, 2025 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

D. Approval of Capital Reserve Withdrawal

WHEREAS, the White Township Board of Education (the "Board") has established a capital reserve account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A.18A:7G-31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit; and

WHEREAS, the Board may use the capital reserve account to implement a capital project in the White Township School District's ("District") Long Range Facility Plan ("LRFP") as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2; and

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay major account/fund to fund the total costs, less any excess costs, of a school facilities project; and

WHEREAS, the Rooftop Unit Project is planned for in the 2024-2025 budget; and

WHEREAS, the Board directs the Business Administrator and architect of record to submit all projects listed above to the State of New Jersey for amendment and inclusion in the District's LRFP; and

WHEREAS, the Board intends to transfer \$400,000.00 from its capital reserve account to its capital outlay/major account to fund the total cost of the Project;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby authorizes the use of capital reserve to fund this Project.
2. The Board hereby approves the total transfer of \$400,000.00 from the capital reserve account to the capital outlay/major account/fund to fund the total costs, less any excess costs, of the Project.

E. Approval of Tuition Reserve Withdrawal

WHEREAS, the White Township Board of Education (the "Board") has established a tuition reserve account pursuant to N.J.A.C. 6A:23A-14.4

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.4(a)3, the Board may, by resolution, transfer funds from the tuition reserve account to the general fund on annual basis; and

WHEREAS, the Board intends to transfer \$202,000.00 from its tuition reserve account to offset tuition costs;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby authorizes the use of tuition reserve.
2. The Board hereby approves the total transfer of \$202,000.00 from the tuition reserve account to fund tuition costs.

F. Approval of Tax Levy Payment Schedule for the 2024-2025 Budget Year

BE IT RESOLVED that the White Township Board of Education approve the following tax levy payment schedule to be presented to the Township of White for the period of July 1, 2024 through June 30, 2025.

Due Date	Amount	Due Date	Amount
July 15, 2024	\$689,656.00	January 30, 2025	\$689,656.00
August 19, 2024	\$689,656.00	February 17, 2025	\$689,656.00
September 16, 2024	\$689,656.00	March 17, 2025	\$689,656.00
October 14, 2024	\$689,656.00	April 14, 2025	\$689,656.00
November 18, 2024	\$689,656.00	May 19, 2025	\$689,656.00
December 17, 2024	\$689,658.50	June 16, 2025	\$689,658.50
Total	\$8,275,877.00		

On a roll call vote, all present were in favor. The motion passed.

VIII. PUBLIC COMMENTS - Privilege of the Floor

President Panetta opened the public hearing for public comment. No one from the public made any comments.

IX. MINUTES

MOTION by Mr. Havlusch, seconded by Ms. Nusser-Meany to approve the March 11, 2024 meeting minutes.

BE IT RESOLVED that the minutes of the Board of Education meeting, held on the dates indicated as transcribed, be approved and filed.

March 11, 2024 - Regular Meeting

On a voice vote, all present were in favor. The motion passed.

X. PERSONNEL - Mr. Panetta, Mr. Havlusch, Mr. Murray, Mrs. Vesper

Mr. Panetta gave a committee update

MOTION by Mr. Havlusch, seconded by Mr. Murray to approve Personnel items 1 through 5.

1. Renewal of Tenured Staff for the 2024-2025 school year

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the letters of intent to hire the following Instructional Tenured Staff Members for the 2024-2025 school year.

Staff Member	Degree	Step	Salary
Baker, Cassandra	MA	12	\$75,400
Barofski, Kelsey	BA	7	\$64,300
Bellfy, Sherry	BA +15	27	\$86,765
Bill, Alexis	BA	6	\$62,600
Bolen, Stephanie	MA	15	\$78,800
DeCesare, Anthony	BA +15	24	\$83,345
Dionne, Rebecca	MA	12	\$75,400
Evans, Allyson	MA	20	\$83,925
Fraunfelter, Eric	MA +30	27	\$94,765
Garvey, Crystal	MA	21	\$83,925
Gerkhardt, Cathleen	BA	16	\$74,505
Hawk, Erik	MA +30	24	\$91,345
Hutchison, Gary	MA +30	27	\$94,765
Kline, Melinda (FTE .4)	MA	11	\$30,160
LaBar, Tadgh	MA +30	23	\$89,635
Laubach, Michele	MA	23	\$85,635
Mahon, Justine	BA +30	8	\$70,000
Marinelli, Anthony	MA +30	11	\$79,400
Mulligan, Deirdre	MA +30	23	\$89,635
Puskas, Erika	MA +30	15	\$82,800
Quinn, Stephanie	MA +30	27	\$94,765
Quinn, Stewart	MA	8	\$72,000
Rosano, Lisa	MA	19	\$82,215
Schaarschmidt, Krista	BA	16	\$74,505
Sheneman, Margaret	MA +30	17	\$84,505
Sissick, Bernadette	BA +15	13	\$73,100
Stumpe, Amy	MA +30	17	\$84,505
Werkheiser, Dawn	MA +30	27	\$94,765
Wheatley, Nancy	MA +30	20	\$87,925
Williams, Katherine	BA	16	\$74,505

2. Renewal of Non-Tenured Teaching Staff for the 2024-2025 school year

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve to renew the following non-tenured teaching staff for the 2024-2025 school year.

Staff Member	Degree	Step	Salary
Magyar, Rosie	BA	10	\$67,700
Rebimbas, Jacqueline	BA	13	\$71,100
Sinclair, Shawnee	MA	11	\$75,400
Rosano, Kimberly	BA	5	\$60,900

3. Acceptance of Retirement

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, accept with regret, the retirement of Henry Skirbst, Science Teacher, effective July 1, 2024

4. Approve of Leave Request

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a request for unpaid Child Bearing Leave for Employee ID #00684, commencing on or about August 28, 2024 and terminating on or about March 17, 2025. These dates include paid leave, FMLA unpaid leave and NJFLA unpaid leave.

5. Approve Professional Development

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the following staff to attend “Equitable Literacy Instruction for All Learners” at Centenary University June 7, 2024. The registration cost is \$99.00 each. It will be paid with Title II funding. Each participant will receive \$.47 per mile.

Jackie Rebimbas

Crystal Garvey

Allyson Evans

Deirdre Mulligan

On a roll call vote, all present were in favor. The motion passed.

X1. CURRICULUM - Ms. Nusser-Meany, Mrs. Gardella, Mr. Jonkoski, Mrs. Pinkerton

Ms. Nusser-Meany gave a committee update.

MOTION by Mr. Murray, seconded by Mr. Panetta to approve Curriculum item 1 through 6.

1. Approve Field Trip

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a field trip for Kindergarten to visit Quiet Valley Farm on June 6, 2024. Cost per pupil is \$7.00. The transportation cost is \$395.00 and paid by the donation from PTO.

2. Approve Field Trip

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a field trip for the 2nd grade to visit the Liberty Science Center on May 28, 2024. Cost per pupil is \$24.00. The transportation cost is \$450.00 and paid by the donation from PTO.

3. Approve Field Trip

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a field trip for the 7th grade to visit Skyzone on May 31, 2024. Cost per pupil is \$24.00. The transportation cost is \$495.00 and paid by the donation from PTO.

4. Approve Field Trip

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a field trip for the 8th grade to visit Oakwood Lanes on June 11, 2024. Cost per pupil is \$15.00. The transportation cost is \$287.00 and paid by the donation from PTO.

5. Approve Field Trip

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a field trip for the GEM to visit Warren Tech to interact with students of similar abilities in tech-related exploration on May 28, 2024. The transportation cost is \$275.00.

6. Approve the 2024- 2025 School Calendar

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the 2024 - 2025 School Calendar.

September 3 - First Day of School	December 23- January 1 - Winter Recess
September 12 - Back to School Night 5th-8th	January 20 - MLK Jr. Day
September 19 - Back to School Night PK-4th	February 17 - Presidents Day
November 4 & 6 - Fall Conferences	March 6 & 7 - Spring Conferences
November 7 & 8 - NJEA Convention	April 18 - 22 Spring Recess
November 28 & 29 - Thanksgiving Recess	May 26 - Memorial Day

On a roll call vote, all present were in favor. The motion passed.

XII. OPERATIONS - Mrs. Vesper, Mr. Havlusch, Mr. Murray, Mr. Panetta

Mrs. Vesper gave a committee update.

MOTION by Mr. Murray, seconded by Mr. Havlusch to approve Operations items 1 through 5.

1. Approval of Transfers

BE IT RESOLVED that the Board approve the attached list of budget transfers as presented by the School Business Administrator for the period of March 1, 2024 through March 31, 2024.

2. Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period of March 12, 2024 through April 30, 2024 in the amount of \$1,262,712.25.

3. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the use of the cafeteria facilities to the PTO for the Spring Book Fair on April 29 - May 2, 2024.

4. Approve Preschool Tuition Rates

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the following tuition rates for Preschool:

\$300.00 a Month for Half Day Session
\$525.00 a Month for Full Day Session

5. New Jersey Schools Insurance Group (NJSIG) - Renew Membership

WHEREAS, N.J.S.A. 18A:18A-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18A-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the White Board of Education, hereinafter referred to as the “Educational Institution,” has resolved to renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1. This agreement is made by between NJSIG and the Educational Institution;
2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18A-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
3. In consideration of membership in NJSIG, the Educational Institution agrees that those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, the Agreement and any applicable statute or regulation;
4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18A-1, et seq. and such other statutes and regulations as may be applicable;
6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Renew Member, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
7. The Education Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership including, but not limited to, the NJSIG’s Plan of Risk Management;
9. The Educational Institution under its obligations as member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion, and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
10. If NJSIG, in the enforcement of any part of this agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees, and costs on demand;
11. The Business Administrator is hereby authorized in accordance with the Public Schools Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Renew Membership to NJSIG.

On a roll call vote, all present were in favor, except Mr. Havlusch abstained from item 5. The motion passed.

XIII. GOVERNANCE - Mrs. Pinkerton, Mrs. Gardella, Mr. Jonkoski, Ms. Nusser-Meany

Mrs. Gardella gave a committee update.

MOTION by Ms. Nusser-Meany, seconded by Mrs. Vesper to approve the second reading of Governance items 1 through 19.

1. Adopt P 1140 Educational Equity Policies/Affirmative Action (M) (Revised) - Second Reading
2. Adopt P 1523 Comprehensive Equity Plan (M) (Revised) - Second Reading
3. Adopt P 1530 Equal Employment Opportunities (M) (Revised) - Second Reading
4. Adopt R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised) - Second Reading
5. Adopt P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised) - Second Reading
6. Adopt R 2200 Curriculum Content (M) (Revised) - Second Reading
7. Adopt P 2260 Equity in School and Classroom Practices (M) (Revised) - Second Reading
8. Adopt R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised) - Second Reading
9. Adopt P 2411 Guidance Counseling (M) (Revised) - Second Reading
10. Adopt P 3211 Code of Ethics (Revised) - Second Reading
11. Adopt P 5570 Sportsmanship (Revised) - Second Reading
12. Adopt P 5750 Equitable Educational Opportunity (M) (Revised) - Second Reading
13. Adopt P 5755 Equity in Educational Programs and Services (M) (Abolished) - Second Reading
14. Adopt P 5841 Secret Societies (Revised) - Second Reading
15. Adopt P 5842 Equal Access of Student Organizations (Revised) - Second Reading
16. Adopt P & R 7610 Vandalism (Revised) - Second Reading
17. Adopt P 9323 Notification of Juvenile Offender Case Disposition (Revised) - Second Reading
18. Adopt P & R 2423 Bilingual Education (M) (Revised) - Second Reading
19. Adopt P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised) - Second Reading

On a voice vote, all present were in favor. The motion passed.

XIV. BHS BOARD MEMBER UPDATE - Mrs. Gardella

Mrs. Gardella gave a committee update.

Mr. Panette discussed the Sports Policy at Belvidere HS and 8th grade of FY20 trip money.

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

MOTION by Ms. Nusser-Meany, seconded by Mrs. Vesper to acknowledge receipt of founded HIB case # 10.

XIV. OLD BUSINESS

Transportation for a student to Mt. Olive.

XV. NEW BUSINESS

Nurse absence to be filled by a sub.
School/Township sign is malfunctioning.

XVI. OTHER BUSINESS - None

XVII. PUBLIC COMMENTS - Privilege of the Floor

President Panetta opened the public hearing for public comment. No one from the public made any comments.

XVIII. ADJOURNMENT

MOTION TO ADJOURN by Mr. Murray, seconded by Mrs. Vesper.

On a voice vote, all present were in favor. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,



Lori A. Tirone
Board Secretary