

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

JULY 27, 2015

7:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ with the following members in attendance at roll call: Mrs. Rowe, Mr. Rader (7:32 p.m.), Mr. Boehm, Mrs. Martowicz, Mr. Panetta, Mrs. Lensi (7:32 p.m.), Mrs. Sroka and Ms. Lee. Michael Slattery, Superintendent and Dawn Huff, Business Administrator/Board Secretary were also in attendance. Mr. Abrams was unable to attend.

Mrs. Rowe opened the meeting at 7:30 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Express-Times, Star Ledger and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

APPROVE MEETING MINUTES

A motion was made by Mr. Panetta and seconded by Mrs. Sroka to approve the minutes as submitted from the June 22, 2015 Regular Session Meeting and Executive Session. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

None

Mrs. Lensi and Mr. Rader arrived at 7:32 p.m.

CORRESPONDENCE & ANNOUNCEMENTS

Mr. Slattery expounded on his memorandum regarding reasonable and customary costs for independent evaluations.

Mrs. Huff noted the letter from the County Office approving payment of Mr. Slattery's merit goals for the 2014-2015 school year.

Mrs. Huff noted an addendum to the agenda including a motion to approve a resignation and a request for use of the school building.

COMMITTEE REPORTS

PERSONNEL

Block Motion – Personnel

A motion was made by Mr. Rader and seconded by Mr. Panetta to approve the following agenda items #1 through #4. Motion carried as follows: Ms. Lee – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Martowicz – yes, Mr. Rader – yes, Mr. Boehm – yes and Mrs. Rowe – yes.

1. Approve a Revised Paraprofessional Contract

To approve a revision to the following paraprofessional contract for the 2015-2016 school year:

Jessica Lenehan from 3.5 to 4 hours/day

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

July 27, 2015

Page 2

Block Motion – Personnel - continued

2. Approve a Maternity Leave Replacement

To approve Kristen McDonald for a maternity leave replacement, Grade 3 Teacher, full time, at a per diem rate of \$243.70 from approximately October 2015 – February 2016.

3. Approve Summer Child Study Team Hours

To approve up to 40 summer Child Study Team hours as needed for the period July 1 – August 30, 2015 for Marlene Saraiva at her 2015-16 hourly rate of \$55.94.

4. Approve the Resignation of Maryann Heroux

To approve the resignation of Maryann Heroux effective July 27, 2015.

TRANSPORTATION

No report.

POLICY

Motion – Policy

A motion was made by Mr. Panetta and seconded by Mr. Rader to approve the following agenda item #1. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

1. Approve a First Reading of Policy and Regulation #5511 – Dress Code

To approve a first reading of policy and regulation #5511 – Dress Code

FINANCE

Mrs. Rowe noted that the financial audit will be completed the third week of August. The Board discussed OOD placement costs.

Block Motion – Finance

A motion was made by Mr. Panetta and seconded by Mrs. Lensi to approve the following agenda items #1 through #16. Motion carried as follows: Ms. Lee – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Martowicz – yes, Mr. Rader – yes, Mr. Boehm – yes and Mrs. Rowe – yes.

1. Approve Final June 2015 Bills List

To approve the Final June 2015 Bills List in the total amount of \$367,264.57 for expenditures from June 23 through June 30, 2015 for all funds.

2. Approve July 2015 Bills

To approve the payment of the July 2015 bills in the amount of \$97,181.94 for all funds.

3. Approve June 2015 Cafeteria Bills

To approve the payment of the June 2015 Cafeteria bills in the amount of \$4,166.16.

4. Approve Budget Transfers

To approve budget transfers for June 2015 in the amount of \$143,445.24.

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

July 27, 2015

Page 3

Block Motion – Finance - continued

5. Approve a Memorandum of Agreement with Warren County Special Services School District

To approve a memorandum of agreement with Warren County Special Services School District for a Speech Therapist at the hourly rate of \$80/hour, 4 hours per week, July 27 – August 20, 2015.

6. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract with Celebrate the Children for one student (ID#9132106692) to attend the program September 1 – June 30, 2015 for a tuition cost of \$69,431 and the cost of the personal aide of \$27,000 for the 2015-2016 school year.

7. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract with Celebrate the Children for one student (ID#7972137784) to attend the program September 1 – June 30, 2015 for a tuition cost of \$69,431 for the 2015-2016 school year.

8. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract with Celebrate the Children for one student (ID#9760912165) to attend the program September 1 – June 30, 2015 for a tuition cost of \$69,431 and the cost of the personal aide of \$27,000 for the 2015-2016 school year.

9. Approve a Tuition Contract with Hope Township Board of Education

To approve a tuition contract with Hope Township Board of Education for one student (ID #3219598902 to attend White Township School for the 2015-2016 school year for the tuition cost of \$13,500. Any additional related service cost to be billed separately.

10. Approve Warren County Special Services School District Rates for 2015-2016 School Year

To approve the Warren County Special Services School District service rates for the 2015-2016 school year.

11. Approve a Contract Addendum with Maschio’s Food Services, Inc. for the 2015-2016 School Year

To approve a contract addendum with Maschio’s Food Services, Inc. for Food Service Management for the 2015-2016 school year with a management fee of \$7,788 (\$778.80 per month for ten months) and:

- Lunch price increase to \$2.75.
- Guarantee a no cost or breakeven food service operation including the management fee.

12. Approve NCLB grant submission

To approve submission of the Fiscal year 2016 NCLB Consolidated Formula Sub grant as follows:

Title 1-Part A

100-100 Teacher Salary – A. Walsh	\$19,048	(FTE .24)
200-200 Teacher Benefits	\$ 4,952	
200-300 Prof Consultant	\$ 7,500	
100-600 Instructional Materials	\$ 9,002	

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

July 27, 2015

Page 4

Block Motion – Finance - continued

Title II – Part A

100-100 Teacher Salary – A. Evans	\$15,982	(FTE .26)
200-200 Teacher Benefit	\$ 4,156	
Total Grant	\$60,640	

13. Approve a Resolution Increasing the Bid Threshold

WHEREAS, Dawn Huff, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Hope Township Board of Education pursuant to N.J.S.A. 18A:18A-3(a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Dawn Huff to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

14. Approve a Request to Provide Services with the Commission for the Blind and Visually Impaired

To approve a request to provide services contract with the Commission for the Blind and Visually Impaired for one student (ID#6003449155) for Education Level 3 services for the 2015-2016 school year at a cost of \$12,600.

15. Approve a Request to Provide Services with the Commission for the Blind and Visually Impaired

To approve a request to provide services contract with the Commission for the Blind and Visually Impaired for one student (ID#6419827301) for Education Level 1 services for the 2015-2016 school year at a cost of \$1,900.

16. Approve Staff Travel

To approve the following staff travel:

- Patricia Good to an “Administrative Assistants Conference” in Allentown, PA on August 20, 2015. The cost for the workshop is \$199 and mileage reimbursement not to exceed \$20.

CURRICULUM

No report.

BUILDINGS & GROUNDS

Mr. Slattery noted that the work on the classroom conversion behind the stage is on schedule and substantial completion is slated for the third week of August.

Motion – Buildings and Grounds

A motion was made by Mr. Rader and seconded by Mrs. Lensi to approve the following agenda items #1 and #2. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

July 27, 2015

Page 5

Motion – Buildings and Grounds - continued

1. Approve a Use of Facility Request from Work Family Connection

To approve a use of facility request from Work Family Connection for use of the cafeteria for their Before/After School program for the 2015-2016 school year.

2. Approve an Application for Use of the Facility

To approve an application from Girls on Track for use of the facility for their program September 14 – December 11, 2015.

PUBLIC RELATIONS

No report.

BHS BOARD MEMBER

No report.

SHARED SERVICES LIAISON COMMITTEE

Mrs. Rowe noted that the Committee met with Hope representatives. Mrs. Huff asked that the biannual meetings of the Committee be changed to November and April or May to have better information for budget purposes. Mrs. Rowe noted that Mr. Slattery reported that the Administrative Team is working well for him and the commonality of the same Business Administrator in both districts has been helpful to him. Mrs. Rowe noted that Hope Township has issued a new three year contract to Mr. Slattery. The next meeting of the Committee is scheduled for November.

GOALS & OBJECTIVES

Mrs. Rowe asked for the Board's availability for a special meeting on August 27th to meet with our NJSBA representative to review Board member ethics and review the self-evaluation. Members should reach out to Mr. Slattery with their availability to attend an August 27th meeting.

OLD BUSINESS

Mrs. Rowe asked the Board for input on Superintendent merit goals for the 2015-2016 school year. Ms. Lee expressed concern that the Board never addressed her request for wording changes to the 2014-2015 merit goal language. Mrs. Rowe reminded the group that payment for the 2014-2015 goals was approved at the last meeting. The Board discussed ideas for 2015-2016 goals. Mr. Slattery was directed to develop draft language for goals based on the input from the group and disseminate it to members. Mrs. Rowe asked Board members to send comments or suggestions for modifications to the language back to Mr. Slattery so the group can discuss finalizing the goals at the next meeting if everyone is in agreement with the language.

Ms. Lee asked if any Board members would be available to represent the Board at Kindergarten orientation on August 24th to introduce themselves to incoming parents. Ms. Lee noted that the Public Relations Committee also discussed continuation of providing food to the teachers at the Open Houses scheduled for the evenings of September 10th and 15th.

WHITE TOWNSHIP BOARD OF EDUCATION

Regular Session Minutes

July 27, 2015

Page 6

NEW BUSINESS

Mr. Panetta asked for consideration of an increase for one of the non-affiliated staff members. Mrs. Sroka asked if the district could consider a mid-year review for non-affiliated personnel. Mrs. Rowe reminded the group that it was discussed at the last meeting that consideration would be given to non-affiliated staff after a contract is settled with the Association.

Mrs. Lensi asked about the number of on-line textbooks there are in use in the district and if there is a way that they can be more easily accessible. Mrs. Martowicz noted that many of the teachers list this information on the website.

APPROVE SUPERINTENDENT'S REPORT

A motion was made by Mr. Rader and seconded by Mrs. Martowicz to approve the Superintendent's Report for the period June 20 – July 24, 2015. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

PUBLIC HEARING ON THE BI-ANNUAL REPORT ON VIOLENCE, VANDALISM AND HIB

A motion was made by Mrs. Lensi and seconded by Ms. Lee to approve the Bi-annual report on Violence, Vandalism and HIB as presented on July 27, 2015. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

None

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Mr. Rader to adjourn the meeting at 9:15 P.M. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

ADJOURNMENT

Respectfully Submitted,

Dawn Huff
Business Administrator
Board Secretary