

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

JULY 25, 2016

7:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ with the following members in attendance at roll call: Mr. Boehm, Mr. Rader, Mr. Panetta, Mrs. Nikolopoulos and Mrs. Lensi. Michael Slattery, Superintendent, Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as 2 members of the public. Mrs. Rowe, Mrs. Martowicz, Mrs. Sroka and Ms. Lee were unable to attend.

Mr. Boehm opened the meeting at 7:32 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Express-Times, Star Ledger and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

APPROVE MEETING MINUTES

A motion was made by Mr. Rader and seconded by Mr. Panetta to approve the minutes as submitted from the June 27, 2016 Regular Session Meeting and Executive Session. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

Mrs. Heller asked if there is a teacher contract in place. Mr. Boehm noted that a tentative agreement has been reached between the parties and expects final ratification very soon on a new agreement.

CORRESPONDENCE & ANNOUNCEMENTS

None

COMMITTEE REPORTS

PERSONNEL

Mr. Panetta noted that the Committee met to discuss a request from Mrs. Kithcart for a leave, to review a job description for Extracurricular Activity Advisor and noted revised 2015-2016 salaries for non-affiliated staff members as well as approved salaries for the 2016-2017 year for those staff members.

Block Motion – Personnel

A motion was made by Mr. Rader and seconded by Mrs. Lensi to approve the following agenda items #1 through #11. Motion carried as follows: Mrs. Lensi – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes, Mr. Rader – yes and Mr. Boehm – yes.

1. Approve a Request for a Maternity/Disability Leave of Absence

To approve a request from Ashley Kithcart for a maternity/disability leave of absence to commence on or about October 10, 2016 and approve an application for NJ Family Leave to commence at the end of her disability leave and end approximately January 30, 2017.

2. Accept a Resignation

To accept the resignation of Jamie Palme, paraprofessional, July 5, 2016.

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Block Motion – Personnel - continued

3. Approve a Revised Salary for the School Secretary

To approve a revised salary for Ingrid Scott, the School Secretary, for the 2015-2016 school year at the annual salary (12 months) of \$33,291.

4. Approve a Revised Salary for the Superintendent/CST Secretary/Transportation Coordinator

To approve a revised salary for Patricia Good, Superintendent/CST Secretary/Transportation Coordinator, for the 2015-2016 school year at the annual salary (12 months) of \$40,096.

5. Approve a Revised Salary for the Supervisor of Special Services

To approve a revised salary for Marlene Saraiva, Supervisor of Special Services, for the 2015-2016 school year at the annual salary (10 months) of \$73,185.

6. Approve a Revised Salary for the Principal

To approve a revised salary for Dawn Werkheiser, Principal, for the 2015-2016 school year at the annual salary (12 months) of \$90,774.

7. Approve the Salary for the School Secretary

To set the salary for Ingrid Scott, School Secretary, for the 2016-2017 school year at an annual salary (12 months) of \$34,206.

8. Approve the Salary for the Superintendent/CST Secretary/Transportation Coordinator

To set the salary for Patricia Good, Superintendent/CST Secretary/Transportation Coordinator for the 2016-2017 school year at an annual salary (12 months) of \$41,199.

9. Approve the Salary for the Supervisor of Special Services

To set the salary for Marlene Saraiva, Supervisor of Special Services, for the 2016-2017 school year at an annual salary (10 months) of \$75,198.

10. Approve the Salary for the Principal

To set the salary for Dawn Werkheiser, Principal, for the 2016-2017 school year at an annual salary (12 months) of \$93,270.

11. Approve a Job Description

To approve a job description for Extracurricular Activity Advisor.

TRANSPORTATION

No update.

POLICY

Block Motion – Policy

A motion was made by Mr. Panetta and seconded by Mr. Rader to approve the following agenda items #1 through #38. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

1. Approve a First Reading of Policy #1220 – Employment of Chief School Administrator

To approve a first reading of Policy #1220 – Employment of Chief School Administrator.

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Block Motion – Policy - continued

2. Approve a First Reading of Policy #1310 – Employment of School Business Administrator/Board Secretary

To approve a first reading of Policy #1310 – Employment of School Business Administrator/Board Secretary.

3. Approve a First Reading of Regulation #2414 – Programs and Services for Students in High Poverty and in High Need School Districts

To approve a first reading of Regulation #2414 – Programs and Services for Students in High Poverty and in High Need School Districts.

4. Approve a First Reading of Policy #3111 – Creating Positions

To approve a first reading of Policy #3111 – Creating Positions.

5. Approve a First Reading of Policy #3124 – Employment Contract

To approve a first reading of policy #3124 – Employment Contract.

6. Approve a First Reading of Policy #3125 – Employment of Teaching Staff Members

To approve a first reading of policy #3125 – Employment of Teaching Staff Members.

7. Approve a First Reading of Policy #3125.2 – Employment of Substitute Teachers

To approve a first reading of policy #3125.2 – Employment of Substitute Teachers.

8. Approve a First Reading of Policy and Regulation #3126 – District Mentoring Program

To approve a first reading of Policy and Regulation #3126 – District Mentoring Program.

9. Approve a First Reading of Policy #3141 - Resignation

To approve a first reading of Policy #3141 – Resignation.

10. Approve a First Reading of Policy and Regulation #3144 – Certification of Tenure Charges

To approve a first reading of policy and regulation #3144 – Certification of Tenure Charges.

11. Approve a First Reading of Policy #3159 – Teaching Staff Member/School District Reporting Responsibilities

To approve a first reading of Policy #3159 – Teaching Staff Member/School District Reporting Responsibilities.

12. Approve a First Reading of Policy #3231 – Outside Employment as Athletic Coach

To approve a first reading of Policy #3231 – Outside Employment as Athletic Coach.

13. Approve a First Reading of Policy and Regulation #3240 – Professional Development for Teachers and School Leaders

To approve a first reading of Policy and Regulation #3240 – Professional Development for Teachers and School Leaders.

14. Abolish Policy and Regulation #3244 – In Service Training

To abolish Policy and Regulation #3244 – In Service Training.

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Block Motion – Policy - continued

15. Approve a First Reading of Policy #4159 – Support Staff Member/School District Reporting Responsibilities

To approve a first reading of Policy #4159 – Support Staff Member/School District Reporting Responsibilities.

16. Approve a First Reading of Policy #5305 – Health Services Personnel

To approve a first reading of Policy #5305 – Health Services Personnel.

17. Approve a First Reading of Regulation #5330 – Administration of Medication

To approve a first reading of Regulation #5330 – Administration of Medication.

18. Approve a First Reading of Policy and Regulation #5350 – Student Suicide Prevention

To approve a first reading of Policy and Regulation #5350 – Student Suicide Prevention.

19. Approve a First Reading of Policy #9541 – Student Teachers/Interns

To approve a first reading of Policy #9541 – Student Teachers/Interns.

20. Approve a First Reading of Policy #1140 – Affirmative Action Program

To approve a first reading of Policy #1140 – Affirmative Action Program.

21. Approve a First Reading of Policy #1523 – Comprehensive Equity Plan

To approve a first reading of Policy #1523 – Comprehensive Equity Plan.

22. Approve a First Reading of Policy and Regulation #1530 – Equal Employment Opportunity

To approve a first reading of Policy and Regulation #1530 – Equal Employment Opportunity.

23. Approve a First Reading of Policy #1550 – Affirmative Action Program for Employment and Contract Practices

To approve a first reading of Policy #1550 – Affirmative Action Program for Employment and Contract Practices.

24. Approve a First Reading of Policy and Regulation #2200 – Curriculum Content

To approve a first reading of Policy and Regulation #2200 – Curriculum Content.

25. Approve a First Reading of Policy #2260 – Affirmative Action Program for School and Classroom Practices

To approve a first reading of Policy #2260 – Affirmative Action Program for School and Classroom Practices.

26. Approve a First Reading of Policy and Regulation #2411 – Guidance Counseling

To approve a first reading of Policy and Regulation #2411 – Guidance Counseling.

27. Approve a First Reading of Policy and Regulation #2423 – Bilingual and ESL Education

To approve a first reading of Policy and Regulation #2423 – Bilingual and ESL Education.

28. Approve a First Reading of Policy #2610 – Educational Program Evaluation

To approve a first reading of Policy #2610 – Educational Program Evaluation.

29. Approve a First Reading of Policy #2622 – Student Assessment

To approve a first reading of Policy #2622 – Student Assessment.

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Block Motion – Policy - continued

30. Approve a First Reading of Policy #5750 – Equal Educational Opportunity

To approve a first reading of Policy #5750 – Equal Educational Opportunity.

31. Approve a First Reading of Policy #5755 – Equity in Educational Programs and Services

To approve a first reading of Policy #5755 – Equity in Educational Programs and Services.

32. Approve a First Reading of Policy #5339 – Screening for Dyslexia

To approve a first reading of Policy #5339 – Screening for Dyslexia.

33. Approve a First Reading of Policy and Regulation #5514 – Student Use of Vehicles on School Grounds

To approve a first reading of Policy and Regulation #5514 – Student Use of Vehicles on School Grounds.

34. Approve a First Reading of Policy #7481 – Unmanned Aircraft Systems

To approve a first reading of Policy #7481 – Unmanned Aircraft Systems.

35. Approve a First Reading of Policy and Regulation #8441 – Care of Injured and Ill Persons

To approve a first reading of Policy and Regulation #8441 – Care of Injured and Ill Persons.

36. Approve a First Reading of Policy #8454 – Management of Pediculosis

To approve a first reading of Policy #8454 – Management of Pediculosis.

37. Approve a First Reading of Policy #8630 – Bus Driver/Bus Aide Responsibility

To approve a first reading of Policy #8630 – Bus Drive/Bus Aide Responsibility.

38. Approve a First Reading of Regulation #8630 – Emergency School Bus Procedures

To approve a first reading of Regulation #8630 – Emergency School Bus Procedures.

FINANCE

Block Motion – Finance

A motion was made by Mrs. Lensi and seconded by Mrs. Nikolopoulos to approve the following agenda items #1 through #15. Motion carried as follows: Mrs. Lensi – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes, Mr. Rader – yes and Mr. Boehm – yes.

1. Approve Final June 2016 Bills List

To approve the final June 2016 Bills List in the total amount of \$216,135.58 for expenditures from June 28 through June 30, 2016 for all funds.

2. Approve July 2016 Bills

To approve the payment of the July 2016 bills in the amount of \$204,957.81 for all funds.

3. Approve June 2016 Cafeteria Bills

To approve the payment of the June 2016 Cafeteria bills in the amount of \$1,912.36.

4. Approve Budget Transfers

To approve budget transfers for June 2016 in the amount of \$75,372.17.

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Block Motion – Finance - continued

5. Approve NCLB grant submission

To approve submission of the Fiscal year 2017 NCLB Consolidated Formula Sub grant as follows:

Title 1-Part A

100-100 Teacher Salary – A. Walsh	\$34,120	(FTE .43)
200-200 Teacher Benefits	\$ 8,871	
200-500 Prof Workshops	\$ 900	

Title II – Part A

100-100 Teacher Salary – A. Evans	\$ 9,038	(FTE .13)
200-200 Teacher Benefit	\$ 2,350	
200-300 Prof Consultants	\$ 8,000	
Total Grant	\$63,279	

6. Approve a Request to Provide Services with the Commission for the Blind and Visually Impaired

To approve a request to provide services contract with the Commission for the Blind and Visually Impaired for one student (ID#6003449155) for Education Level 3 services for the 2016-2017 school year at a cost of \$12,600.

7. Approve a Request to Provide Services with the Commission for the Blind and Visually Impaired

To approve a request to provide services contract with the Commission for the Blind and Visually Impaired for one student (ID#6419827301) for Education Level 1 services for the 2016-2017 school year at a cost of \$1,900.

8. Approve a Tuition Contract with Phillipsburg Board of Education

To approve a tuition contract with Phillipsburg Board of Education for one student (ID#5404077684) to attend their Autistic program at a tuition cost of \$2,160 and \$1,975 for related services for a total program cost of \$4,315 for ESY2016.

9. Approve a Tuition Contract with Lakeland-Andover School

To approve a tuition contract with Lakeland-Andover School for one student (ID#3435881714) to attend the program for a tuition cost of \$53,100 for the 2016-2017 school year.

10. Approve a Tuition Contract with Roxbury Township Schools

To approve a tuition contract with Roxbury Township Schools for one student (ID#9603736788) to attend their LLD program at a tuition cost of \$22,536 for the 2016-2017 school year.

11. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract with Celebrate the Children for one student (ID#9132106692) to attend the program for a tuition cost of \$70,524 and the cost of the personal aide of \$27,000 for the 2016-2017 school year.

12. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract with Celebrate the Children for one student (ID#7972137784) to attend the program for a tuition cost of \$70,524 for the 2016-2017 school year.

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Block Motion – Finance - continued

13. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract with Celebrate the Children for one student (ID#9760912165) to attend the program for a tuition cost of \$70,524 and the cost of the personal aide of \$27,000 for the 2016-2017 school year.

14. Approve a Tuition Contract with The Children’s Institute

To approve a tuition contract with Academy 360 – Lower School, a program of Spectrum 360, for one student (SID#9249311861) to attend at a tuition rate of \$67,028.85 for the 2016-2017 school year.

15. Acceptance of a Donation

To accept the donation of a smartboard from Harmony Township Board of Education.

CURRICULUM

No update.

BUILDINGS & GROUNDS

Mr. Panetta noted that the installation of the generator is complete and that it will be tested and the Architect will do a final punch list for the project this week. Mr. Panetta also reported on the status of the following: completion of the sidewalk project and the need for landscaping work around the new sidewalk area; concerns with new plantings; follow-up on insurance certificates for Farmer’s market participants and updates on the buddy bench project.

Motion – Buildings & Grounds

A motion was made by Mrs. Lensi and seconded by Mrs. Nikolopoulos to approve the following agenda item #1. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

1. Approve a Use of Facility Request

To approve a use of facility request from the BHS Wrestling/Mat Club to use the parking lot for carwash fundraisers on August 13 and August 28, 2016.

PUBLIC RELATIONS

No update.

BHS BOARD MEMBER

No update.

SHARED SERVICES LIAISON COMMITTEE

No update.

GOALS & OBJECTIVES

- **APPROVE COMPLETION OF 2015-2016 SUPERINTENDENT MERIT GOALS**

A motion was made by Mr. Rader and seconded by Mr. Panetta to acknowledge successful completion of Qualitative Goal #1 – Superintendent to actively participate in the New Jersey Leadership Academy sponsored by NJPSA, NJASA and the NJDOE and implement resources and practices with the school district and approve payment of \$2,900, contingent on review and approval by the County Office of Education. Motion carried as follows: Mrs. Lensi – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes, Mr. Rader – yes and Mr. Boehm – yes.

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GOALS & OBJECTIVES - continued

A motion was made by Mrs. Nikolopoulos and seconded by Mr. Panetta to acknowledge successful completion of Qualitative Goal #2 – Explore Shared Service opportunities within the district and the Belvidere cluster and approve payment of \$2,900, contingent on review and approval by the County Office of Education. Motion carried as follows: Mrs. Lensi – yes, Mrs. Nikolopoulos – yes, Mr. Panetta – yes, Mr. Rader – yes and Mr. Boehm – yes.

OLD BUSINESS

Mr. Panetta noted that Mr. Hartung will meet with the Fire Inspector later in the winter and determine the feasibility of installing lockers in the building. Mr. Panetta asked about an Archery Club. Mr. Slattery noted that he will be discussing that with the Curriculum Committee in August.

NEW BUSINESS

None

APPROVE SUPERINTENDENT'S REPORT

A motion was made by Mr. Panetta and seconded by Mrs. Nikolopoulos to approve the Superintendent's Report for the period June 20 – July 24, 2016. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

APPROVE THE BI-ANNUAL BOE REPORT ON VIOLENCE, VANDALISM AND HIB

A motion was made by Mr. Panetta and seconded by Mrs. Nikolopoulos to approve the Bi-Annual Report on Violence, Vandalism, and HIB for the reporting period January 1 – June 30, 2016. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

Mrs. Bloch noted that she noticed that the classroom teachers were listed differently on the website and wondered if there will be some kind of restructuring for September. Mr. Slattery noted that the Curriculum Committee will be discussing scheduling at their next meeting and reporting out on that at the August Board meeting.

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Mrs. Nikolopoulos to adjourn the meeting at 8:34 p.m. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

Respectfully submitted,

Dawn Huff
Business Administrator
Board Secretary